CITY COUNCIL
SPECIAL MEETING MINUTES
STRATEGIC WORK PLAN STUDY SESSION
APRIL 28, 2026

1. CALL TO ORDER

   Mayor Man called the City Council Special Meeting to order at 6:00 p.m. in the City Hall Community Room located at 9701 Las Tunas Drive, Temple City.

2. ROLL CALL

   PRESENT: Councilmember – Chavez, Sternquist, Yu, Chen, Man

   ABSENT: Councilmember – None

   ALSO PRESENT: City Manager Cook, City Clerk Kuo, Public Safety and Community Services Supervisor Amaya, Administrative Services Director Kung, Community Development Director Reimer, and Parks and Recreation Director Matsumoto

3. PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA -- None

4. STRATEGIC PLAN

   A. DISCUSSION ON STRATEGIC WORK PLAN

   The City Council is requested to review and align the City's priorities to provide direction and an implementation plan for the City budget.

   City Manager Cook gave an introduction for the study session and stated that the overall goal is to develop a Work Plan that aligns City priorities with financial resources, tracks progress over 2-to-3-year period, and delivers measurable outcomes, including those tied to Measure TC.

   City Manager Cook gave an overview of the city's major funds and fund balances (i.e., General Fund, Lighting & Landscape Maintenance, Measure W, Measure M, Measure R, SB 1 Road Maintenance Act, Gas Tax, and Prop C). He also talked about risks and challenges that may have an impact on the city's projects. He talked in detail regarding the proposed priorities:

   Roads – Adopt a Multi-Year Pavement Management Plan for completion of residential streets, ongoing Citywide Pavement preservation plan for residential streets, and beautification improvements along Rosemead Blvd to refresh the city corridor.

   City Council added that they would like to include review of roadway right of way improvement near schools, explore if the school district has funds for shared improvements near schools, reach out to the utility company regarding underground

utility for certain areas of the city, and to strengthen city's ordinance to address street pavement restoration after utility company dig up city streets to make repairs.

Public Safety - evaluating the City's Community Services Officer Program and deploying drone, Flock camera system to improve first-response capabilities, develop outreach services for unhoused individuals, potentially through LACADA, supplemental services to handle non-emergent calls for service, and promote a Volunteers on Patrol Program.

City Council asked City Manager Cook to elaborate on the duties and responsibilities of the City's Community Services Officer Program and spoke on the agency that will oversee the use of drone.

Parks – complete construction of Sereno and Sultana Parks, perform high-level maintenance improvements at Temple City, Primrose, and Live Oak Parks, develop a preventative maintenance strategy for long-term sustainability of city infrastructure and amenities like Live Oak Park Community Center, walking path, and sports fields.

City Council asked staff to bring back preventative maintenance strategy for Live Oak Park infrastructure and also advise on current and projected future programmatic needs and how that ties in with the infrastructure cost.

Economic Development and Land Use Planning – evaluate future use of vacant properties, develop infrastructure through the Crossroad Specific Plan to support economic growth, conduct a study of Las Tunas Drive for economic development strategies, continue home rehabilitation programs and PLHA funded temporary rental assistance, and update the General Plan with attention to zoning impacts.

City Council discussed a more proactive approach to managing long-term vacant properties and has directed staff to return with strategies to address these properties citywide.

Senior Program and Aging Services – explore supportive living service options to help seniors remain in the community and support meal programs to address federal funding gaps.

City Council asked questions regarding senior luncheon programs, youth programs, and other source of funding for senior housing options.
External Resources and Technological Advancements – engage an advocacy firm to advance City priorities, procure grant writing services to pursue funding opportunities, and utilize technology tools (AI) for risk assessment and infrastructure analysis.

City Council asked staff whether the City is incorporating the use of AI to provide services or assistance to the public. The Council also directed staff to evaluate options for using a lobbyist or advocacy firm versus engaging a grant-writing consultant for alternative funding source for city's capital projects.

Community Engagement— re-establish a Citizen Academy to increase public engagement and educate residents on City services and operations and assess the scope and engagement of the City commissions, Committee on Aging and the Youth Committee.

City Council discuss re-engaging city commissioners and encourage them to attend the Citizen's Academy and recruit volunteers for city programs such as CERT and Sheriff's Volunteer on Patrol Program. They also directed staff to explore a phone application that would allow the public to report work requests or concerns to the city.

Energy and Sustainability – continue to partner with Clean Power Alliance on green energy programs, and coordinate with Southern California Edison on sustainable upgrades to City facilities.

City Council asked staff to explore other funding sources for energy and sustainable upgrades to City facilities. City Council made comments about the EV charging ports in the city.

Leadership Development and Succession Planning – provide staff with leadership development training and build a succession planning framework to support continuity.

City Council did not have any comment regarding this priority.

Staff will develop a draft implementation plan with each priority, incorporating Council's feedback, for the follow-up session for Council's review and approval.

Mayor Man asked City Manager Cook to provide a status update regarding traffic control near the railroad crossing on Rosemead Boulevard during his next City Manager Update.

5. ADJOURNMENT

The City Council Regular meeting adjourned at 8:30 p.m.

William Man, Mayor

ATTEST:

Peggy Kuo, City Clerk