REVISED
07/12/2024

CITY COUNCIL
TEMPLE CITY, CALIFORNIA

REGULAR MEETING AGENDA
July 16, 2024 –7:30 P.M.
COUNCIL CHAMBERS – 5938 KAUFFMAN AVENUE

PROCEDURE TO ADDRESS CITY COUNCIL: If you wish to address the City Council, please complete a Speaker Request Form, indicating the agenda item number and submit it to the City Clerk. There will be a maximum 30-minute period for comments on any subject with a 3-minute time limit on each speaker, unless waived by Council. You have the opportunity to address the City Council at the following times:

- **AGENDA ITEM:** at the time the Council considers the agenda item;
- **NON-AGENDA ITEM:** at the time for PUBLIC COMMENTS. Please note that while the City Council values your comments, pursuant to the Brown Act, the Council cannot take action on any item not listed on the agenda; and
- **PUBLIC HEARING:** at the time for public hearings under PUBLIC HEARING.

The listing of any item on the agenda includes the authority of the Council to take action on such item and to approve, disapprove, or give direction on any item.

1. **CALL TO ORDER** – Mayor Chavez
2. **ROLL CALL** – Councilmember Chen, Man, Sternquist, Yu, Chavez
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **CEREMONIAL MATTERS – PRESENTATION**

   A. MISS TEMPLE CITY AND COURT

   B. INTRODUCTION OF CITY'S SISTER CITY REPRESENTATIVES FROM HAWKESBURY AUSTRALIA

6. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

   The City Council will now hear public comments regarding items **not listed** on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda. This section is limited to 30 minutes total.

7. CONSENT CALENDAR

All Consent Calendar items may be approved in a single motion as recommended unless removed for further discussion. If members of the City Council or persons in the audience wish to discuss any matters listed on the Consent Calendar, please address them at this time.

Recommendation: Approve Items A through O per recommendations.

A. APPROVAL OF MINUTES

The City Council is requested to review and approve:

1. Minutes of the Special City Council Meeting of June 18, 2024;
2. Minutes of the Regular City Council Meeting of June 18, 2024; and
3. Minutes of the Special City Council Meeting of June 26, 2024.

Recommendation: Approve the Minutes of the City Council Meetings.

B. TRANSPORTATION AND PUBLIC SAFETY COMMISSION ACTIONS – REGULAR MEETING OF MAY 22, 2024

The City Council is requested to review and file the actions of the Regular Transportation and Public Safety Commission Meeting of May 22, 2024.

Recommendation: Receive and file the Transportation and Public Safety Commission actions from their regular meeting of May 22, 2024.

C. PLANNING COMMISSION ACTIONS – REGULAR MEETING OF JUNE 11, 2024

The City Council is requested to review and file the actions of the Regular Planning Commission Meeting of June 11, 2024.

Recommendation: Receive and file the Planning Commission actions from their regular meeting of June 11, 2024.

D. PARKS AND RECREATION COMMISSION ACTIONS – REGULAR MEETING OF JUNE 19, 2024

The City Council is requested to receive and file the Regular Parks and Recreation Commission actions from their regular meeting of June 19, 2024.

Recommendation: Receive and file the Parks and Recreation Commission actions from their regular meeting of June 19, 2024.

E. FIRST AMENDMENT TO THE MASTER AGREEMENT WITH TEMPLE CITY CAMELLIA FESTIVAL

The City Council is requested to approve a first amendment to the Master Agreement with Temple City Camellia Festival.

Recommendation:

1. Review and approve the First Amendment to the Master Agreement with the Temple City Camellia Festival (TCCF) and;

2. Authorize the City Manager to sign the First Amendment with TCCF.

F. REQUEST FROM THE TEMPLE CITY CAMELLIA FESTIVAL FOR SUPPORT AND AUTHORIZATION FOR USE OF STREETS AND FACILITIES FOR THE 2025 CAMELLIA FESTIVAL

The City Council is requested to approve the request from the Temple City Camellia Festival for support for the 2025 Camellia Festival.

Recommendation:

1. Authorize use of City owned facilities, as identified in the attached letter from the Camellia Festival to the City Manager;

2. Authorize use of streets and parking areas including temporary parking bans and street closures for the festival and parade as identified in the attached letter from the Camellia Festival to the City Manager;

3. Approve the permit for use of the Los Angeles County (County) Library parking lot for the 2025 Camellia Festival and authorize staff to execute;

4. Approve permit for consumption of alcohol in City Park, pursuant to Section 4-4-0 of the TCMC for 2/21/25 – 2/23/25;

5. Authorize Bingo in Temple City Park, pursuant to Section 4-1F of the TCMC and waiver of the license fee;

6. Authorize sponsor banners in Temple City Park, pursuant to Section 3-5D-10 of the TCMC;

7. Authorize use of City's Social Media accounts to advertise Camellia Festival activities;

8. Authorize Camellia Festival banners and flags in Temple City Park, pursuant to Section 3-5D-10 of the TCMC;

9. Authorize City contribution of $50 to each organization that constructs and enters a float in the parade.

G. APPROVAL OF PLANS AND AUTHORIZATION TO INVITE BIDS FOR CITYWIDE CATCH BASIN INSERTS INSTALLATION (CIP NO. P24-01)

The City Council is requested to approve the plans for the Citywide Catch Basin Inserts Installation Project and authorize staff to advertise the project for bids.

Recommendation:

1. Approve plans for the Citywide Catch Basin Inserts Installation Project, Capital Improvement Project CIP No. P24-01;

2. Authorize staff to advertise the project for bids;

3. Grant the City Manager the ability to award the Citywide Catch Basin Insert Installation contract; and

4. Receive and file bid results and award of contract at a future meeting.

H. ADOPT RESOLUTION NO. 24-5763 APPROVING THE INSTALLATION OF ADDITIONAL SAFETY IMPROVEMENTS AT (7) MINOR STREET STOP REQUEST LOCATIONS

The City Council is requested to adopt Resolution No. 24-5763 approving the installation of additional safety improvements at 7 street locations.

Recommendation:

Adopt Resolution No. 24-5763 approving the installation of additional safety improvements at (7) minor street stop request locations:

1. Garibaldi Avenue at Rowland Avenue;
2. Wildflower Road at Welland Avenue;
3. Persimmon Avenue at Lora Street;
4. Persimmon Avenue at Miloann Street;
5. Persimmon Avenue at Arrowood Street;
6. Persimmon Avenue at La Rosa Drive’’; and
7. Persimmon Avenue at Fairview Avenue.

I. APPROVAL OF CO-OP AGREEMENT WITH LOS ANGELES COUNTY AND FUNDING ALLOCATION FOR THE LAS TUNAS BLVD TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM (TSSP) PROJECT

The City Council is requested to approve a Co-Op Agreement with Los Angeles County for the Las Tunas Drive Traffic Signal Synchronization Program Project.

Recommendation: Approve the Co-Op Agreement (Attachment "A") with Los Angeles County.

J. APPROVAL OF CONSULTANT SERVICES AGREEMENT WITH WILLDAN FINANCIAL SERVICES TO CONDUCT A DEVELOPMENT IMPACT FEE STUDY

The City Council is requested to approve a consultant services agreement with Willdan Financial Services to conduct a Development Impact Fee Study.

1. Review and approve a consultant services agreement (Attachment "A") with Willdan Financial Services (Willdan) to provide consultant services to conduct a comprehensive development impact fee study in an amount not to exceed $53,520; and

2. Authorize the City Manager to finalize and execute the consultant services agreement with Willdan.

K. THIRD AMENDMENT TO THE CONSULTANT SERVICES AGREEMENT WITH SANDRA MEDRANO TO PROVIDE HOUSING CONSULTANT SERVICES FOR THE CITY'S HOME IMPROVEMENT PROGRAMS

The City Council is requested to approve a third amendment to the housing consultant services agreement for the City's Home Improvement Programs.

Recommendation:

1. Review and approve the Third Amendment to the consultant services agreement with Sandra Medrano to provide housing consultant services for Fiscal Year 2024-25 and increase the total compensation by $56,000, for a total of $207,933; and

2. Authorize the City Manager to finalize and execute the Third Amendment with Medrano for FY 2024-25.

L. TEMPORARY MOBILE OFFICE TRAILERS DURING CITY HALL HVAC AND ROOF REPLACEMENT PROJECT CONSTRUCTION

The City Council is requested to authorize the City Manager to evaluate and execute one of the recommended options for the Temporary Mobile Office Trailers during the City Hall HVAC and Roof Replacement Project Construction.

Recommendation:

1. Purchase the lease using the Cooperative Purchasing Agreement method per the City's Municipal Code (Chapter 2-5-8) from a contractor approved by the State of California Multiple Award Schedules (CMAS), or United States

General Services Administration (GSA) Multiple Awards Schedule (MAS), or similar cooperative agreement; or

2. Add the purchase to the City Hall HVAC and Roof Replacement Contract after the selection of the contractor.

M. VISA CARD REPORT

The City Council is requested to review, receive, and file the Visa Card Report.

Recommendation: Receive and file the Visa Card Report.

N. ADOPTION OF RESOLUTION NO. 24-5761 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2023-24

The City Council is requested to adopt Resolution No. 24-5761 authorizing the payment of bills for fiscal year 2023-24.

Recommendation: Adopt Resolution No. 24-5761 authorizing the payment of bills for fiscal year 2023-24.

O. ADOPTION OF RESOLUTION NO. 24-5762 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2024-25

The City Council is requested to adopt Resolution No. 24-5762 authorizing the payment of bills for fiscal year 2023-24.

Recommendation: Adopt Resolution No. 24-5762 authorizing the payment of bills for fiscal year 2023-24.

8. PUBLIC HEARING

A. PROGRAMMING OF THE CITY'S YEAR 3 PERMANENT LOCAL HOUSING ALLOCATION (PLHA) FUNDING AND APPROVAL OF PROGRAMS TO ASSIST FAMILIES AND INDIVIDUALS EXPERIENCING OR AT RISK OF HOMELESSNESS

The City Council is requested to adopt a resolution approving the programming of the City's Year 3 PLHA funding and programs to assist families and individuals experiencing or at risk of homelessness.

Presenter: Community Development Director

Recommendation:

1. Adopt Resolution 24-5756 establishing two programs utilizing Year 3 PLHA funds assisting families and individuals in Temple City experiencing or at risk of homelessness with (1) case management services and (2) rental and move-in assistance with the following allocations (Attachment "A"):

i.	Case Management Services Program:	$180,620
ii.	Rental and Move-In Assistance Program:	$ 74,000
	Total Year 3 PLHA Budget:	**$254,620**

2. Authorize the City Manager to amend PLHA-funded program allocations up to 50 percent of the approved allocation as necessary.

9. UNFINISHED BUSINESS – None

10. NEW BUSINESS

A. APPOINTMENT OF CITY COMMISSIONERS

The City Council is requested to consider the City Commissioner Recruitment Ad Hoc Committee's recommendation regarding City Commissioner appointments.

Presenter: City Clerk

Recommendation:

1. Receive the recommendation from the City Commissioner Recruitment Ad Hoc Committee (Ad Hoc Committee) regarding Commissioner appointments;

2. Open discussion regarding the recommendation from the Ad Hoc Committee and provide direction to staff; or

3. Accept the Ad Hoc Committee's recommendation and adopt:

A. Resolution No. 24-5764 confirming appointment of Serge Haddad and Tom O' Leary to the Planning Commission with term ending June 30, 2026 (Attachment "A");

B. Resolution No. 24-5765 confirming appointment of Kristel Haddad and Jose Tarin to the Parks and Recreation Commission with term ending June 30, 2026 and Cathy Burroughs with term ending June 30, 2025 (Attachment "B");

C. Resolution No. 24-5766 confirming appointment of Ousama Nimri and Sze Yeung (Sunny) Lo to the Transportation and Public Safety Commission with term ending June 30, 2026 (Attachment "C");

D. Direct the City Clerk to administer the official Oath of Office to Commissioners before their first commission meeting; and

E. Schedule the administration of the Ceremonial Oath of Office to Commissioners at an upcoming Council meeting.

11. UPDATE FROM CITY MANAGER

12. UPDATE FROM CITY ATTORNEY

13. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS

A. SCHOOL DISTRICT/CITY STANDING COMMITTEE
(Councilmember Man and Mayor Chavez) – Formed 1/3/2012

B. AUDIT STANDING COMMITTEE
(Mayor Pro Tem Yu and Mayor Chavez) – Formed 7/15/2014

C. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE
(Councilmember Man and Mayor Pro Tem Yu) – Formed 4/4/2017

D. CITY BASED HOMELESS PLAN STANDING COMMITTEE
(Councilmember Sternquist and Mayor Chavez) – Formed 3/16/21

E. FUTURE DEVELOPMENT OF CITY PROPERTY AT 9050 LAS TUNAS DRIVE AD HOC COMMITTEE
(Councilmember Sternquist and Councilmember Man) – Formed 5/17/22

F. LAS TUNAS DRIVE STREETSCAPE AD HOC COMMITTEE
(Councilmember Chen and Mayor Pro Tem Yu) – Formed 5/16/23

G. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS AD HOC COMMITTEE
(Councilmember Sternquist and Mayor Chavez) – Formed 1/16/2024

H. CITY COMMISSIONER AD HOC COMMITTEE
(Councilmember Chen and Mayor Chavez) – Formed 4/16/2024

14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA

A. COUNCILMEMBER CHEN

B. COUNCILMEMBER MAN

C. COUNCILMEMBER STERNQUIST

D. MAYOR PRO TEM YU

E. MAYOR CHAVEZ

15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

The City Council will now hear additional public comments regarding items not listed on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda.

16. ADJOURNMENT

PLANNING COMMISSION	7:30 P.M. JULY 23, 2024
TRANSPORTATION AND PUBLIC SAFETY COMMISSION	7:30 P.M. JULY 24, 2024
CITY COUNCIL	7:30 P.M. AUGUST 6, 2024
PARKS & RECREATION COMMISSION	7:30 P.M. JULY 17, 2024

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (626) 285-2171. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Notice: Staff reports or other written documentation relating to each item of business of this Agenda are available for viewing on the City's website at www.templecity.us and are on file in the Office of the City Clerk located at City Hall, 9701 Las Tunas Drive, Temple City, California, and available for review during regular office hours. Written documentation submitted to the City Council after distribution of the agenda packet can be obtained at the City Clerk's Office during regular office hours.

Posted by: Roxana Flores, Deputy City Clerk
Signed and Posted: July 12, 2024, 11:10 am