CITY COUNCIL
TEMPLE CITY, CALIFORNIA

REGULAR MEETING MINUTES
July 16, 2024

1. CALL TO ORDER

Mayor Chavez called the City Council Regular Meeting to order at 7:40 p.m. in the Council Chambers located at 5938 Kauffman Avenue, Temple City.

2. ROLL CALL

PRESENT: Councilmember – Chen, Man, Sternquist, Yu, Chavez

ABSENT: Councilmember – None

ALSO PRESENT: City Manager Cook, City Attorney Murphy, City Clerk Kuo, Community Development Director Reimers, Parks and Recreation Director Matsumoto, and Associate Planner Gulick

3. INVOCATION – Pastor Kelty from Community of Christ provided the invocation.

4. PLEDGE OF ALLEGIANCE – Miss Temple City Madison Zhou lead the Pledge of Allegiance.

5. CEREMONIAL MATTERS – PRESENTATION

A. MISS TEMPLE CITY AND COURT

Mayor Chavez introduced Miss Temple City Madison Zhou and Princesses Sadie Chui, Kayla Kim, Karen Li, and Nichole Shih. City Council presented Miss Temple City and Court with a certificate of recognition.

B. INTRODUCTION OF CITY'S SISTER CITY REPRESENTATIVES FROM HAWKESBURY AUSTRALIA

Mayor Chavez introduced the City's Sister City adult representatives / ambassadors from Australia.

6. PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA – None

7. CONSENT CALENDAR

Councilmember Man made a motion to approve the Consent Calendar Items. Seconded by Councilmember Chen and approved by the following votes:

AYES: Councilmember – Chen, Man, Sternquist, Yu, Chavez
NOES: Councilmember – None
ABSTAINED: Councilmember – None
ABSENT: Councilmember – None

A. APPROVAL OF MINUTES

The City Council is requested to review and approve:

1. Minutes of the Special City Council Meeting of June 18, 2024;

2. Minutes of the Regular City Council Meeting of June 18, 2024; and
3. Minutes of the Special City Council Meeting of June 26, 2024.

Action: Approved the Minutes of the City Council Meetings.

B. TRANSPORTATION AND PUBLIC SAFETY COMMISSION ACTIONS – REGULAR MEETING OF MAY 22, 2024

The City Council is requested to review and file the actions of the Regular Transportation and Public Safety Commission Meeting of May 22, 2024.

Action: Received and filed the Transportation and Public Safety Commission actions from their regular meeting of May 22, 2024.

C. PLANNING COMMISSION ACTIONS – REGULAR MEETING OF JUNE 11, 2024

The City Council is requested to review and file the actions of the Regular Planning Commission Meeting of June 11, 2024.

Action: Received and filed the Planning Commission actions from their regular meeting of June 11, 2024.

D. PARKS AND RECREATION COMMISSION ACTIONS – REGULAR MEETING OF JUNE 19, 2024

The City Council is requested to receive and file the Regular Parks and Recreation Commission actions from their regular meeting of June 19, 2024.

Action: Received and filed the Parks and Recreation Commission actions from their regular meeting of June 19, 2024.

E. FIRST AMENDMENT TO THE MASTER AGREEMENT WITH TEMPLE CITY CAMELLIA FESTIVAL

The City Council is requested to approve a first amendment to the Master Agreement with Temple City Camellia Festival.

Action:

1. Reviewed and approved the First Amendment to the Master Agreement with the Temple City Camellia Festival (TCCF) and;

2. Authorized the City Manager to sign the First Amendment with TCCF.

F. REQUEST FROM THE TEMPLE CITY CAMELLIA FESTIVAL FOR SUPPORT AND AUTHORIZATION FOR USE OF STREETS AND FACILITIES FOR THE 2025 CAMELLIA FESTIVAL

The City Council is requested to approve the request from the Temple City Camellia Festival for support for the 2025 Camellia Festival.

Action:

1. Authorized use of City owned facilities, as identified in the attached letter from the Camellia Festival to the City Manager;

2. Authorized use of streets and parking areas including temporary parking bans and street closures for the festival and parade as identified in the attached letter from the Camellia

Festival to the City Manager;

3. Approved the permit for use of the Los Angeles County (County) Library parking lot for the 2025 Camellia Festival and authorize staff to execute;

4. Approved permit for consumption of alcohol in City Park, pursuant to Section 4-4-0 of the TCMC for 2/21/25 – 2/23/25;

5. Authorized Bingo in Temple City Park, pursuant to Section 4-1F of the TCMC and waiver of the license fee;

6. Authorized sponsor banners in Temple City Park, pursuant to Section 3-5D-10 of the TCMC;

7. Authorized use of City's Social Media accounts to advertise Camellia Festival activities;

8. Authorized Camellia Festival banners and flags in Temple City Park, pursuant to Section 3-5D-10 of the TCMC;

9. Authorized City contribution of $50 to each organization that constructs and enters a float in the parade.

G. APPROVAL OF PLANS AND AUTHORIZATION TO INVITE BIDS FOR CITYWIDE CATCH BASIN INSERTS INSTALLATION (CIP NO. P24-01)

The City Council is requested to approve the plans for the Citywide Catch Basin Inserts Installation Project and authorize staff to advertise the project for bids.

Action:

1. Approved plans for the Citywide Catch Basin Inserts Installation Project, Capital Improvement Project CIP No. P24-01;

2. Authorized staff to advertise the project for bids;

3. Granted the City Manager the ability to award the Citywide Catch Basin Insert Installation contract; and

4. Received and filed bid results and award of contract at a future meeting.

H. ADOPT RESOLUTION NO. 24-5763 APPROVING THE INSTALLATION OF ADDITIONAL SAFETY IMPROVEMENTS AT (7) MINOR STREET STOP REQUEST LOCATIONS

The City Council is requested to adopt Resolution No. 24-5763 approving the installation of additional safety improvements at 7 street locations.

Action:

Adopted Resolution No. 24-5763 approving the installation of additional safety improvements at (7) minor street stop request locations:

1. Garibaldi Avenue at Rowland Avenue;
2. Wildflower Road at Welland Avenue;
3. Persimmon Avenue at Lora Street;
4. Persimmon Avenue at Miloann Street;
5. Persimmon Avenue at Arrowood Street;
6. Persimmon Avenue at La Rosa Drive''; and
7. Persimmon Avenue at Fairview Avenue.

I. APPROVAL OF CO-OP AGREEMENT WITH LOS ANGELES COUNTY AND FUNDING ALLOCATION FOR THE LAS TUNAS BLVD TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM (TSSP) PROJECT

The City Council is requested to approve a Co-Op Agreement with Los Angeles County for the Las Tunas Drive Traffic Signal Synchronization Program Project.

Action: Approved the Co-Op Agreement (Attachment "A") with Los Angeles County.

J. APPROVAL OF CONSULTANT SERVICES AGREEMENT WITH WILLDAN FINANCIAL SERVICES TO CONDUCT A DEVELOPMENT IMPACT FEE STUDY

The City Council is requested to approve a consultant services agreement with Willdan Financial Services to conduct a Development Impact Fee Study.

Recommendation:

1. Reviewed and approved a consultant services agreement (Attachment "A") with Willdan Financial Services (Willdan) to provide consultant services to conduct a comprehensive development impact fee study in an amount not to exceed $53,520; and

2. Authorized the City Manager to finalize and execute the consultant services agreement with Willdan.

K. THIRD AMENDMENT TO THE CONSULTANT SERVICES AGREEMENT WITH SANDRA MEDRANO TO PROVIDE HOUSING CONSULTANT SERVICES FOR THE CITY'S HOME IMPROVEMENT PROGRAMS

The City Council is requested to approve a third amendment to the housing consultant services agreement for the City's Home Improvement Programs.

Action:

1. Reviewed and approved the Third Amendment to the consultant services agreement with Sandra Medrano to provide housing consultant services for Fiscal Year 2024-25 and increase the total compensation by $56,000, for a total of $207,933; and

2. Authorized the City Manager to finalize and execute the Third Amendment with Medrano for FY 2024-25.

L. TEMPORARY MOBILE OFFICE TRAILERS DURING CITY HALL HVAC AND ROOF REPLACEMENT PROJECT CONSTRUCTION

The City Council is requested to authorize the City Manager to evaluate and execute one of the recommended options for the Temporary Mobile Office Trailers during the City Hall HVAC and Roof Replacement Project Construction.

Action:

1. Purchased the lease using the Cooperative Purchasing Agreement method per the City's Municipal Code (Chapter 2-5-8) from a contractor approved by the State of California Multiple Award Schedules (CMAS), or United States General Services Administration (GSA) Multiple Awards Schedule (MAS), or similar cooperative agreement; or

2. Added the purchase to the City Hall HVAC and Roof Replacement Contract after the selection of the contractor.

M. VISA CARD REPORT

The City Council is requested to review, receive, and file the Visa Card Report.

Action: Received and filed the Visa Card Report.

N. ADOPTION OF RESOLUTION NO. 24-5761 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2023-24

The City Council is requested to adopt Resolution No. 24-5761 authorizing the payment of bills for fiscal year 2023-24.

Action: Adopted Resolution No. 24-5761 authorizing the payment of bills for fiscal year 2023-24.

O. ADOPTION OF RESOLUTION NO. 24-5762 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2024-25

The City Council is requested to adopt Resolution No. 24-5762 authorizing the payment of bills for fiscal year 2023-24.

Action: Adopted Resolution No. 24-5762 authorizing the payment of bills for fiscal year 2023-24.

8. PUBLIC HEARING

A. PROGRAMMING OF THE CITY'S YEAR 3 PERMANENT LOCAL HOUSING ALLOCATION (PLHA) FUNDING AND APPROVAL OF PROGRAMS TO ASSIST FAMILIES AND INDIVIDUALS EXPERIENCING OR AT RISK OF HOMELESSNESS

The City Council is requested to adopt a resolution approving the programming of the City's Year 3 PLHA funding and programs to assist families and individuals experiencing or at risk of homelessness.

City Manager Cook gave a brief overview of the City's PLHA funding and programs.

City Council did not make any comment or have any question regarding the City's Year 3 PLHA funding and programs.

Mayor Chavez opened public hearing. Hearing no request to speak, Mayor Chavez closed public hearing.

City Council did not make any final comment or have any questions regarding the City's Year 3 PLHA funding and programs.

Councilmember Man made a motion to:

1. Adopt Resolution 24-5756 establishing two programs utilizing Year 3 PLHA funds assisting families and individuals in Temple City experiencing or at risk of homelessness with (1) case management services and (2) rental and move-in assistance with the following allocations (Attachment "A"):

    i. Case Management Services Program: $180,620

ii.	Rental and Move-In Assistance Program:	$ 74,000
	Total Year 3 PLHA Budget:	**$254,620**

2. Authorize the City Manager to amend PLHA-funded program allocations up to 50 percent of the approved allocation as necessary.

Seconded by Councilmember Chen and approved by the following votes:

AYES: Councilmember – Chen, Man, Sternquist, Yu, Chavez
NOES: Councilmember – None
ABSTAINED: Councilmember – None
ABSENT: Councilmember – None

9. UNFINISHED BUSINESS – None

10. NEW BUSINESS

A. APPOINTMENT OF CITY COMMISSIONERS

The City Council is requested to consider the City Commissioner Recruitment Ad Hoc Committee's recommendation regarding City Commissioner appointments.

City Clerk Kuo gave a brief summary of the staff report.

Mayor Chavez, City Commissioner Recruitment Ad Hoc Committee member, reported their recommendation for the appointment of City Commissioners to the City Council.

City Council did not make any comment or have any questions regarding the Commissioner recruitment.

Mayor Chavez opened public comment. Hearing no request to speak, Mayor Chavez closed public comment.

City Council made final comments regarding the Commissioner recruitment.

Councilmember Chen made a motion to adopt:

A. Resolution No. 24-5764 confirming appointment of Serge Haddad and Tom O' Leary to the Planning Commission with term ending June 30, 2026 (Attachment "A");

B. Resolution No. 24-5765 confirming appointment of Kristel Haddad and Jose Tarin to the Parks and Recreation Commission with term ending June 30, 2026 and Cathy Burroughs with term ending June 30, 2025 (Attachment "B");

C. Resolution No. 24-5766 confirming appointment of Ousama Nimri and Sze Yeung (Sunny) Lo to the Transportation and Public Safety Commission with term ending June 30, 2026 (Attachment "C");

D. Direct the City Clerk to administer the official Oath of Office to Commissioners before their first commission meeting; and

E. Schedule the administration of the Ceremonial Oath of Office to Commissioners at an upcoming Council meeting.

Seconded by Councilmember Sternquist and approved by the following votes:

AYES:	Councilmember – Chen, Man, Sternquist, Yu, Chavez
NOES:	Councilmember – None
ABSTAINED:	Councilmember – None
ABSENT:	Councilmember – None

11. UPDATE FROM CITY MANAGER – announced the Live Oak Park Playground Project groundbreaking in August, the commencement of the Las Tunas Drive Streetscape Project, remarked about the California Contract Cities Liability Trust Fund discussions regarding cost of claims and the five year contract negotiation with the Los Angeles County Sheriff for municipal law enforcement services.

12. UPDATE FROM CITY ATTORNEY – provided an update on the Grants Pass legislation which prohibits activities such as camping on public property or parking overnight in the city's parks and how this impacts the city.

13. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS

A. SCHOOL DISTRICT/CITY STANDING COMMITTEE
(Councilmember Man and Mayor Chavez) – Formed 1/3/2012

No report.

B. AUDIT STANDING COMMITTEE
(Mayor Pro Tem Yu and Mayor Chavez) – Formed 7/15/2014

No report.

C. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE
(Councilmember Man and Mayor Pro Tem Yu) – Formed 4/4/2017

No report.

D. CITY BASED HOMELESS PLAN STANDING COMMITTEE
(Councilmember Sternquist and Mayor Chavez) – Formed 3/16/21

No report.

E. FUTURE DEVELOPMENT OF CITY PROPERTY AT 9050 LAS TUNAS DRIVE AD HOC COMMITTEE
(Councilmember Sternquist and Councilmember Man) – Formed 5/17/22

No report.

F. LAS TUNAS DRIVE STREETSCAPE AD HOC COMMITTEE
(Councilmember Chen and Mayor Pro Tem Yu) – Formed 5/16/23

No report.

G. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS AD HOC COMMITTEE
(Councilmember Sternquist and Mayor Chavez) – Formed 1/16/2024

No report.

H. CITY COMMISSIONER AD HOC COMMITTEE
(Councilmember Chen and Mayor Chavez) – Formed 4/16/2024

Mayor Chavez disbanded the ad hoc committee.

14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA

A. COUNCILMEMBER CHEN – shared the accomplishments of the Temple City National Little League All Star Team for the 8 to 10 years old.

B. COUNCILMEMBER MAN – asked questions regarding the City Hall and Council Chambers Roof and HVAC Replacement Project, commented on the recent pavement rehabilitation project, and mentioned that he recently visited New York and shared his observation of the difference between New York and Temple City.

C. COUNCILMEMBER STERNQUIST – announced that West Nile Virus was detected in the San Gabriel Valley and encouraged the residents to report stagnant water. She also reported on other Mosquito and Vector Control District activities.

D. MAYOR PRO TEM YU – commented on the appointment of the City Commissioners.

E. MAYOR CHAVEZ – shared that residents will be able to visit and have a conversation with Councilmembers at the city's Sunday Farmer's Market soon.

15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA –

Kaylum Truong, Temple City High School student, shared that he leads a student research group that is studying ways to increase participation at the City's Farmer's Market.

Shun Zhang, West San Gabriel Valley Realtors, invited the City Council and City Manager to attend their upcoming legislative luau on August 23.

16. ADJOURNMENT

The City Council Regular Meeting was adjourned at 9:07 p.m.

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Tom Chavez, Mayor

ATTEST:

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Peggy Kuo, City Clerk