CITY COUNCIL
TEMPLE CITY, CALIFORNIA
REGULAR MEETING MINUTES
OCTOBER 15, 2024

1. CALL TO ORDER

Mayor Chavez called the City Council Regular Meeting to order at 7:37 p.m. in the Temple City Library Community Room located at 5939 Golden West Avenue, Temple City.

2. ROLL CALL

PRESENT: Councilmember – Chen, Man, Sternquist, Yu, Chavez

ABSENT: Councilmember – None

ALSO PRESENT: City Manager Cook, City Attorney Murphy, City Clerk Kuo, Planning Supervisor Bu, Community Development Director Reimers, and Parks and Recreation Director Matsumoto

City Attorney Murphy reported that the City Council conducted a performance evaluation of the City Manager. No reportable action was taken and the matter will continued to the next meeting.

3. INVOCATION – Pastor Kelty from Community of Christ provided the invocation.

4. PLEDGE OF ALLEGIANCE – Mayor Chavez lead the pledge of allegiance.

5. CEREMONIAL MATTERS – PRESENTATION – None

6. PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Sophia Chan, San Marino Rotary Club volunteer, invited the City Council to their next club lunch on Thursday at the San Marino Community Church.

7. CONSENT CALENDAR

Mayor Pro Tem Yu made a motion to approve the Consent Calendar Items. Seconded by Councilmember Sternquist and approved by the following votes:

AYES: Councilmember – Chen, Man, Sternquist, Yu, Chavez
NOES: Councilmember – None
ABSTAINED: Councilmember – None
ABSENT: Councilmember – None

A. APPROVAL OF MINUTES

The City Council is requested to review and approve the Minutes of the Regular Council Meeting of October 1, 2024

Action: Approved the Minutes of the City Council meetings.

B. PARKS AND RECREATION COMMISSION ACTIONS - MEETING OF SEPTEMBER 18, 2024

The City Council is requested to receive and file the actions of the Regular Parks and Recreation Commission Meeting of September 18, 2024.

Action: Received and filed the Parks and Recreation Commission actions from their regular meeting of September 18, 2024.

C. PURCHASE OF POLE BANNER BRACKET KITS FOR THE LAS TUNAS DRIVE STREETSCAPE PROJECT

The City Council is requested to authorize the City Manager to execute a contract for direct purchase of pole banner bracket kits for the Las Tunas Drive Streetscape Project through CMAS (State of California Multiple Award Schedules Program).

Action: Authorized the City Manager to execute a contract with TBS Business Solutions USA Inc. for direct purchase of pole banner bracket in the amount of $21,906.60.

D. SECOND AMENDMENT TO THE AGREEMENT WITH SWA LANDSCAPE ARCHITECTS FOR PROFESSIONAL DESIGN SERVICES

The City Council is requested to authorize the City Manager to execute the Second Amendment to the agreement with SWA Landscape Architects for Professional Design Services to include playground signage and additional construction observation period.

Action: Authorized the City Manager to execute a contract with SWA Landscape Architects for Professional Design Services.

E PURCHASE OF PICNIC TABLES AND BENCHES FOR LIVE OAK PARK PLAYGROUND PROJECT

The City Council is requested to authorize City Manager to execute a contract with Landscape Forms, Inc. for direct purchase of picnic tables and benches through CMAS in amount of $56,344.89.

Action: Authorized the City Manager to execute a contract with Landscape Forms, Inc for direct purchase of two picnic tables and ten benches in amount of $56,344.89.

F. PETTY CASH REPORT

The City Council is requested to receive and file the Petty Cash Report.

Action: Received and filed the Petty Cash Report.

G. VISA CARD STAFF REPORT

The City Council is requested to receive and file the Visa Card Report.

Action: Received and filed the Visa Card Report.

H. ADOPTION OF RESOLUTION NO. 24-5781 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2024-25

The City Council is requested to adopt Resolution No. 24-5781 authorizing the payment of bills for the fiscal year 2024-25.

Action: Adopted Resolution No. 24-5781 authorizing the payment of bills for fiscal year 2024-25.

8. PUBLIC HEARING

A. INTRODUCTION AND FIRST READING OF ORDINANCE NO. 24-1077 TO AMEND THE TEMPLE CITY MUNICIPAL CODE RELATING TO STANDARDS FOR WIRELESS COMMUNICATION FACILITIES

Planning Supervisor Bu gave a summary of the staff report.

City Council made comments and asked questions regarding the proposed amendment to the City's code relating to the standards for wireless communication facilities.

Mayor Chavez opened public hearing. Hearing no request to speak, Mayor Chavez closed the public hearing.

Mayor Pro Tem Yu made a motion to:

1. Introduce for first reading Ordinance No. 24-1077 proposing amendments to Section 9-1T-11 (Wireless Communication Facilities) and Section 6-4A (Telecommunication Facilities in the Public Right of Way) of the Temple City Municipal Code; and

2. Schedule the second reading for November 6, 2024.

Seconded by Councilmember Man and approved by the following votes:

AYES:	Councilmember – Chen, Man, Sternquist, Yu, Chavez
NOES:	Councilmember – None
ABSTAINED:	Councilmember – None
ABSENT:	Councilmember – None

City Clerk Kuo read the title of Ordinance No. 24-1077.

9. UNFINISHED BUSINESS – None

10. NEW BUSINESS

A. APPROVAL OF TWO CONSULTANT SERVICES AGREEMENTS FOR MUNICIPAL ELECTION RESEARCH SERVICES – PROBOLSKY RESEARCH AND GRASSROOTSLAB

City Manager Cook gave a summary of the staff report and requested that the City Council consider an amendment to staff's recommendation to enter into a services agreement with Probolsky Research for municipal election research services and to appropriate funds and give him authority to enter into an agreement with GrassrootsLab for community education and outreach when the time that is appropriate.

City Council asked questions and made comments regarding the municipal election research services.

Mayor Chavez opened public comment. Hearing no request to speak, Mayor Chavez closed public comment.

Councilmember Chen made a motion to:

1. Approve a consultant service agreement for municipal election research service with Probolsky Research;

2. Appropriate a total of $56,600 from General Fund Reserves for municipal election research service and community outreach and public education; and

3. Authorize the City Manager to execute the agreement for community outreach and public education with GrassrootsLAB when the time that is appropriate.

Seconded by Councilmember Man and approved by the following votes:

AYES:	Councilmember – Chen, Man, Sternquist, Yu, Chavez
NOES:	Councilmember – None
ABSTAINED:	Councilmember – None
ABSENT:	Councilmember – None

11. UPDATE FROM CITY MANAGER – Gave an update on the Council Chambers Roof and HVAC Renovation Project, Las Tunas Drive Streetscape Project, and Live Oak Park Playground Project. Announced San Gabriel Valley Humane Society's 100th Anniversary celebration this Saturday.

12. UPDATE FROM CITY ATTORNEY – shared that he will be attending the League of California Cities conference and will report out about the conference at the next meeting.

13. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS

A. SCHOOL DISTRICT/CITY STANDING COMMITTEE
(Councilmember Man and Mayor Chavez) – Formed 1/3/2012

No report.

B. AUDIT STANDING COMMITTEE
(Mayor Pro Tem Yu and Mayor Chavez) – Formed 7/15/2014

No report.

C. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE
(Councilmember Man and Mayor Pro Tem Yu) – Formed 4/4/2017

No report.

D. CITY BASED HOMELESS PLAN STANDING COMMITTEE
(Councilmember Sternquist and Mayor Chavez) – Formed 3/16/21

No report.

E. FUTURE DEVELOPMENT OF CITY PROPERTY AT 9050 LAS TUNAS DRIVE AD HOC COMMITTEE
(Councilmember Sternquist and Councilmember Man) – Formed 5/17/22

No report.

F. LAS TUNAS DRIVE STREETSCAPE AD HOC COMMITTEE
(Councilmember Chen and Mayor Pro Tem Yu) – Formed 5/16/23

No report.

G. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS AD HOC COMMITTEE
(Councilmember Sternquist and Mayor Chavez) – Formed 1/16/2024

No report.

14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA

A. COUNCILMEMBER CHEN – Commented on the California Joint Power Insurance Authority annual risk management conference, Metro's San Gabriel Valley Council meeting, and announced the retirement of Rose's Donuts owners. Shared that he will be attending the League of California Cities Conference this week.

B. COUNCILMEMBER MAN – Remarked about the Chamber of Commerce upcoming events, the State of the School event, and expressed appreciation to the tree crew and public works staff for being responsive to the residents' requests.

C. COUNCILMEMBER STERNQUIST – Shared that she attended the American Transportation Conference and announced San Gabriel Valley Council of Government's 30-year anniversary on October 30 from 4 to 7 p.m. in their Monrovia office.

D. MAYOR PRO TEM YU – thanked the County for being able to hold tonight's meeting in the library community room and commented on a water pipeline project in the city.

E. MAYOR CHAVEZ – commented on the California Joint Power Insurance Authority annual risk management conference and the various regional meetings that the city council attends, retirement of Rose Donut owners, and the upcoming San Gabriel Valley Humane Society's 100th anniversary celebration.

15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA –

Jerry Jambazian, Temple City business owner, asked when the streets will be repaired and metal plates removed on Encinita Avenue and Oak Avenue from the sewer pipe replacement project.

16. ADJOURNMENT

The City Council Regular Meeting was adjourned at 8:30 p.m.

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Tom Chavez, Mayor

ATTEST:

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Peggy Kuo, City Clerk