CITY COUNCIL
TEMPLE CITY, CALIFORNIA

REGULAR MEETING AGENDA
FEBRUARY 18, 2025 – 7:30 P.M.
COUNCIL CHAMBERS – 5938 KAUFFMAN AVENUE

PROCEDURE TO ADDRESS CITY COUNCIL: If you wish to address the City Council, please complete a Speaker Request Form, indicating the agenda item number and submit it to the City Clerk. There will be a maximum 30-minute period for comments on any subject with a 3-minute time limit on each speaker, unless waived by Council. You have the opportunity to address the City Council at the following times:

- **AGENDA ITEM:** at the time the Council considers the agenda item;
- **NON-AGENDA ITEM:** at the time for PUBLIC COMMENTS. Please note that while the City Council values your comments, pursuant to the Brown Act, the Council cannot take action on any item not listed on the agenda; and
- **PUBLIC HEARING:** at the time for public hearings under PUBLIC HEARING.

The listing of any item on the agenda includes the authority of the Council to take action on such item and to approve, disapprove, or give direction on any item.

TO WATCH MEETING LIVE OR RECORDED, VISIT:
https://www.youtube.com/results?search_query=connectwithtc

ACCESSIBILITY: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (626) 285-2171. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

1. **CALL TO ORDER** – Mayor Chavez
2. **ROLL CALL** – Councilmember Chen, Man, Sternquist, Yu, Chavez
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **CEREMONIAL MATTERS – PRESENTATION**
6. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

The City Council will now hear public comments regarding items **not listed** on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda. This section is limited to 30 minutes total.

7. CONSENT CALENDAR

All Consent Calendar items may be approved in a single motion as recommended unless removed for further discussion. If members of the City Council or persons in the audience wish to discuss any matters listed on the Consent Calendar, please address them at this time.

Recommendation: Approve Items A through J per recommendations.

A. APPROVAL OF MINUTES

The City Council is requested to review and approve the Minutes of the Regular Council Meeting of February 4, 2025.

Recommendation: Approve the Minutes of the City Council Meetings.

B. PARKS AND RECREATION COMMISSION ACTIONS – REGULAR MEETING OF JANUARY 15, 2025

The City Council is requested to review and file the actions of the Regular Parks and Recreation Commission Meeting of January 15, 2025.

Recommendation: Receive and file the Parks and Recreation Commission actions from their regular meeting of January 15, 2025.

C. PLANNING COMMISSION ACTIONS – REGULAR MEETING OF JANUARY 28, 2025

The City Council is requested to review and file the actions of the Regular Planning Commission Meeting of January 28, 2025.

Recommendation: Receive and file the Planning Commission actions from their regular meeting of January 28, 2025.

D. ADOPTION OF RESOLUTION NO. 25-5800 UPDATING CITY'S RECORDS RETENTION SCHEDULE

The City Council is requested to adopt a resolution updating the City's Records Retention Schedule.

Recommendation: Adopt Resolution No. 25-5800 updating the City's Records Retention Schedule

E. FIRST AMENDMENT TO THE CONSULTANT SERVICES AGREEMENT WITH ECS IMAGING, INC. FOR CITY'S ELECTRONIC CONTENT MANAGEMENT SOFTWARE, ANNUAL MAINTENANCE AND RELATED SERVICES

The City Council is requested to approve the first amendment to the Consultant Services Agreement for City's electronic content management software and annual maintenance and related services.

Recommendation:

1. Approve the first amendment to the Consultant Services Agreement with ECS Imaging, Inc. (ECS), for City's electronic content management software (ECMS) and annual maintenance and related services; and

2. Authorize the City Manager to sign the First Amendment.

F. AFFIRM THE CITY'S PARTICIPATION IN THE AFFORDABLE HOUSING INCUBATOR PROGRAM UNDER THE REGIONAL EARLY ACTION PLANNING (REAP) 2.0 GRANT, ADMINISTERED BY THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG) TO STUDY RECOMMENDATIONS TO IMPROVE THE CROSSROADS SPECIFIC PLAN (CSP)

The City Council is requested to affirm the City's participation in the Affordable Housing Incubator Program under the Regional Early Action Planning (REAP) 2.0 grant administered by the San Gabriel Valley Council of Governments.

Recommendation:

1. Authorize the City Manager to acknowledge and accept the proposed "Scope of Work" with the San Gabriel Valley Council of Governments, affirming the City's participation in the Affordable Housing Incubator Program under the Regional Early Action Planning (REAP) 2.0 grant. Participation in the program will assist with developing a comprehensive approach for mixed-use and housing projects within the Crossroads Specific Plan (CSP).

2. Authorize the Community Development Director to execute the "Letter of Agreement" with the SGVCOG.

G. SECOND READING AND ADOPTION OF ORDINANCE REGARDING TIME AND PLACE OF REGULAR CITY COUNCIL MEETINGS

The City Council is requested to adopt an ordinance and resolution to effectuate the change of City Council regular meetings start time.

Recommendation:

1. Hold the second reading and adopt Ordinance No. 25-1080, amending Temple City Municipal Code Section 2-1-0 pertaining to city council meetings; and

2. Adopt Resolution No. 25-5799 setting the time of regular city council meetings at 7:00 p.m. effective on March 20, 2025; and

3. Direct City staff to confer with the City's various commissions regarding potential changes to the time for their regular meetings.

H. APPROVAL OF AN AGREEMENT WITH BUCKNAM INFRASTRUCTURE GROUP, INC. TO UPDATE THE PAVEMENT MANAGEMENT PROGRAM

The City Council is requested to approve an agreement with a consulting firm to update the Pavement Management Program.

Recommendation:

1. Approve a budget adjustment for the Fiscal Year 2024-25 City Budget to allocate $49,985 from unallocated gas tax fund balance to Account No. 01-960-71-4239 (Engineering Services);

2. Approve an Agreement with Bucknam Infrastructure Group, Inc. for $49,985 to update the Pavement Management Program (PMP); and

3. Authorize the City Manager to sign and execute the Agreement.

I. RECOMMENCE ENFORCEMENT OF OVERNIGHT PERMIT PARKING RESTRICTIONS

The City Council is requested to approve resuming overnight permit parking enforcement.

Recommendation:

1. Resume enforcement of overnight permit parking restrictions at 12:00 a.m. on Tuesday, March 18, 2025;

2. Allow displaced individuals within the fire-impacted areas seeking refuge in the city to obtain Temporary Conditional Permits; and

3. Waive fee for these Temporary Conditional Permits.

J. ADOPTION OF RESOLUTION NO. 25-5801 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2024-25

The City Council is requested to adopt Resolution No. 25-5801 authorizing the payment of bills for fiscal year 2024-25.

Recommendation: Adopt Resolution No. 25-5801 authorizing the payment of bills for fiscal year 2024-25.

8. PUBLIC HEARING – None

9. UNFINISHED BUSINESS – None

10. NEW BUSINESS

A. FISCAL YEAR (FY) 2024-2025 MID-YEAR FINANCIAL REVIEW, TREASURER'S REPORT, REVENUE, EXPENDITURE AND CAPITAL PROJECT SUMMARY REPORTS AND BUDGET AMENDMENTS

The City Council is requested to receive and review the quarterly financial status reports with updates of revenue and expense information of the City's overall financial condition.

Presenter: Administrative Services Director

Recommendation:

1. Receive the Fiscal Year 2024-2025 (FY24-25) Mid-Year Financial Review and related reports; and

2. Approve and authorize staff to revise revenue and expenditure estimates as indicated in Attachment "A".

B. PROVIDE DIRECTION ON THE RE-USE OF 9050 LAS TUNAS DRIVE

The City Council is requested to provide staff direction on the re-use of the city's property at 9050 Las Tunas Drive.

Presenter: Community Development Director and Parks and Recreation Director

Recommendation: Provide direction to staff on the proposed conceptual reuse of the city property at 9050 Las Tunas Drive and direct staff to move forward with issuing a request for proposals from qualified firms to host meetings with the

public to gather input and to design the Site appropriately.

11. UPDATE FROM CITY MANAGER

12. UPDATE FROM CITY ATTORNEY

13. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS

A. SCHOOL DISTRICT/CITY STANDING COMMITTEE
(Councilmember Man and Mayor Chavez) – Formed 1/3/2012

B. AUDIT STANDING COMMITTEE
(Mayor Pro Tem Yu and Mayor Chavez) – Formed 7/15/2014

C. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE
(Councilmember Man and Mayor Pro Tem Yu) – Formed 4/4/2017

D. CITY BASED HOMELESS PLAN STANDING COMMITTEE
(Councilmember Sternquist and Mayor Chavez) – Formed 3/16/21

E. FUTURE DEVELOPMENT OF CITY PROPERTY AT 9050 LAS TUNAS DRIVE AD HOC COMMITTEE
(Councilmember Sternquist and Councilmember Man) – Formed 5/17/22

F. LAS TUNAS DRIVE STREETSCAPE AD HOC COMMITTEE
(Councilmember Chen and Mayor Pro Tem Yu) – Formed 5/16/23

G. FUTURE DEVELOPMENT OF CITY PROPERTY AT 5003 SERENO DRIVE AD HOC COMMITTEE
(Councilmember Sternquist and Mayor Chavez) – Formed 11/6/22

14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA

A. COUNCILMEMBER MAN

B. COUNCILMEMBER STERNQUIST

C. COUNCILMEMBER CHEN

D. MAYOR PRO TEM YU

E. MAYOR CHAVEZ

15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

The City Council will now hear additional public comments regarding items not listed on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda.

16. ADJOURNMENT

FUTURE CITY MEETINGS

PLANNING COMMISSION	7:30 P.M. FEBRUARY 25, 2025
TRANSPORTATION AND PUBLIC SAFETY COMMISSION	7:30 P.M. FEBRUARY 26, 2025
CITY COUNCIL	7:30 P.M. MARCH 4, 2025
PARKS & RECREATION COMMISSION	7:30 P.M. FEBRUARY 19, 2025

NOTICE: Staff reports or other written documentation relating to each item of business of this Agenda are available for viewing on the City's website at www.templecity.us and are on file in the Office of the City Clerk located at City Hall, 9701 Las Tunas Drive, Temple City, California, and available for review during regular office hours. Written documentation submitted to the City Council after distribution of the agenda packet can be obtained at the City Clerk's Office during regular office hours.

If you wish to receive an agenda email notification, please email your request to cityclerk@templecity.us or call (626) 285-2171.

CERTIFICATION OF POSTING

I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on February 18, 2025, on the bulletin board outside the Civic Center located at 5938 Kauffman Avenue, Temple City, CA 91780, and on the City website as required by law, on the date listed below.

Posted by: Roxana Flores, Deputy City Clerk
Date Posted: February 13, 2025 at 4:30 p.m.