REVISED
10:19 am, Jun 13, 2025

CITY COUNCIL

REGULAR MEETING AGENDA
JUNE 17, 2025 – 7:00 P.M.
COUNCIL CHAMBERS – 5938 KAUFFMAN AVENUE
TEMPLE CITY, CALIFORNIA

PROCEDURE TO ADDRESS CITY COUNCIL: If you wish to address the City Council, please complete a Speaker Request Form, indicating the agenda item number and submit it to the City Clerk. There will be a maximum 30-minute period for comments on any subject with a 3-minute time limit on each speaker, unless waived by Council. You have the opportunity to address the City Council at the following times:

- AGENDA ITEM: at the time the Council considers the agenda item;
- NON-AGENDA ITEM: at the time for PUBLIC COMMENTS. Please note that while the City Council values your comments, pursuant to the Brown Act, the Council cannot take action on any item not listed on the agenda; and
- PUBLIC HEARING: at the time for public hearings under PUBLIC HEARING.

The listing of any item on the agenda includes the authority of the Council to take action on such item and to approve, disapprove, or give direction on any item.

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ACCESSIBILITY: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (626) 285-2171. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

1. **CALL TO ORDER** – Mayor Sternquist
2. **ROLL CALL** – Councilmember Chavez, Chen, Yu, Man, Sternquist
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **CEREMONIAL MATTERS – PRESENTATION**
   A. RECOGNITION OF PLANNING COMMISSIONER FOR YEARS OF SERVICE - BEVERLY GUAN

6. PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

The City Council will now hear public comments regarding items not listed on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda. This section is limited to 30 minutes total.

7. CONSENT CALENDAR

All Consent Calendar items may be approved in a single motion as recommended unless removed for further discussion. If members of the City Council or persons in the audience wish to discuss any matters listed on the Consent Calendar, please address them at this time.

Recommendation: Approve Items A through G per recommendations.

A. APPROVAL OF MINUTES

The City Council is requested to review and approve the Minutes of the:

1. **Special Council Meeting of June 3, 2025; and**
2. **Regular Council Meeting of June 3, 2025.**

Recommendation: Approve the Minutes of the City Council Meetings.

B. AWARD OF PUBLIC WORKS CONTRACT TO LAND FORMS LANDSCAPE CONSTRUCTION, INC. FOR THE INSTALLATION OF POTS AND PLANTS FOR THE LAS TUNAS DRIVE STREETSCAPE PROJECT (CIP NO. P24-06)

The City Council is requested to approve a public works contract for the installation of pots and plants for the Las Tunas Drive Streetscape Project.

Recommendation:

1. Award a Public Works Contract (Contract) to Land Forms Landscape Construction, Inc. (Attachment "A") as the lowest responsible bidder in an amount of $96,404.00 for the installation of pots and plants for the Las Tunas Drive Streetscape Project, CIP No. P24-06 (the "Project") and authorize the City Manager to execute the Contract; and

2. Authorize a contingency equal to 15 percent of the construction budget, in the amount of $14,460, to be used, if necessary, for unforeseen conditions at the City Manager's discretion.

C. APPROVE THE AGREEMENT FOR INFORMATION TECHNOLOGY SUPPORT SERVICES WITH THE CITY OF BREA/BREAIT FOR FISCAL YEAR 2025-2026

The City Council is requested to approve an agreement for information technology support services for Fiscal Year 2025-2026

Recommendation:

1. Approve the Agreement for Services (Agreement) (Attachment "A") with the City of Brea/BreaIT (BreaIT) for information technology support for the period of July 1, 2025 to June 30, 2026; and

2. Authorize the City Manager to execute the Agreement.

D. APPROVAL OF AN AGREEMENT WITH CLIFTONLARSONALLEN, LLC FOR PROFESSIONAL AUDIT SERICE

The City Council is requested to approve an agreement for professional audit service.

Recommendation:

1. Approve a one-year extension agreement for professional audit services (Agreement) with CliftonLarsonAllen, LLP; and

2. Authorize the City Manager to sign and execute the Agreement.

E. VISA CARD REPORT

The City Council is requested to review, receive, and file the Visa Card Report.

Recommendation: Receive and file the Visa Card Report.

F. PETTY CASH REPORT

The City Council is requested to review, receive, and file the Petty Cash Report.

Recommendation: Receive and file the Petty Cash Report.

G. ADOPTION OF RESOLUTION NO. 25-5816 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2024-25

The City Council is requested to adopt Resolution No. 25-5816 authorizing the payment of bills for fiscal year 2024-25.

Recommendation: Adopt Resolution No. 25-5816 authorizing the payment of bills for fiscal year 2024-25.

8. PUBLIC HEARING

A. ADOPTION OF RESOLUTION NO. 25-5817 APPROVING THE MASTER FEES AND FINES SCHEDULE FOR FISCAL YEAR 2025-2026

The City Council is requested to approve the Master Fees and Fines Schedule for Fiscal Year 2025-2026.

Presenter: Administrative Services Director

Recommendation:

1. Receive presentation from staff;
2. Open the public hearing and receive public comment;
3. Close the public hearing; and
4. Adopt Resolution No. 25-5817 approving the Master Fees and Fines Schedule for Fiscal Year 2025-2026 (FY24-25).

B. PUBLIC HEARING – ADOPTION OF RESOLUTION NO. 25-5818 APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2025-2026

The City Council is requested to adopt the proposed City Budget for Fiscal year 2025-2026.

Presenter: Administrative Services Director

Recommendation:

1. Receive presentation from staff;
2. Open the public hearing;

3. Receive public input;

4. Close the public hearing;
5. Direct staff on revisions to budget as appropriate;

6. Provide direction and final authorization on Fund Balance designations; and

7. Adopt Resolution No. 25-5818 approving the budget and appropriations for the City for the fiscal year commencing July 1, 2025 and ending June 30, 2026 and amend as necessary.

9. UNFINISHED BUSINESS – None

10. NEW BUSINESS – None

11. UPDATE FROM CITY MANAGER

12. UPDATE FROM CITY ATTORNEY

13. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS

A. SCHOOL DISTRICT/CITY STANDING COMMITTEE
(Mayor Pro Tem Man and Councilmember Chavez) – Formed 1/3/2012

B. AUDIT STANDING COMMITTEE
(Councilmember Yu and Councilmember Chavez) – Formed 7/15/2014

C. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE
(Mayor Pro Tem Man and Councilmember Yu) – Formed 4/4/2017

D. CITY BASED HOMELESS PLAN STANDING COMMITTEE
(Mayor Sternquist and Councilmember Chavez) – Formed 3/16/21

E. FUTURE DEVELOPMENT OF CITY PROPERTY AT 9050 LAS TUNAS DRIVE AD HOC COMMITTEE
(Mayor Sternquist and Mayor Pro Man) – Formed 5/17/22

F. LAS TUNAS DRIVE STREETSCAPE AD HOC COMMITTEE
(Councilmember Chen and Councilmember Yu) – Formed 5/16/23

G. FUTURE DEVELOPMENT OF CITY PROPERTY AT 5003 SERENO DRIVE AD HOC COMMITTEE
(Mayor Sternquist and Councilmember Chavez) – Formed 11/6/22

H. COMMISSIONER RECRUITMENT AD HOC COMMITTEE
(Mayor Pro Tem Man and Councilmember Chavez) – Formed 4/1/2025

14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA

A. COUNCILMEMBER CHAVEZ

B. COUNCILMEMBER CHEN

C. COUNCILMEMBER YU

D. MAYOR PRO TEM MAN

E. MAYOR STERNQUIST

15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

The City Council will now hear additional public comments regarding items not listed on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda.

16. ADJOURNMENT

Notice: Staff reports or other written documentation relating to each item of business of this Agenda are available for viewing on the City's website at www.templecity.us and are on file in the Office of the City Clerk located at City Hall, 9701 Las Tunas Drive, Temple City, California, and available for review during regular office hours. Written documentation submitted to the City Council after distribution of the agenda packet can be obtained at the City Clerk's Office during regular office hours.

REGULAR MEETINGS ARE LIVE STREAMED VIA THE INTERNET AT:
https://www.youtube.com/results?search_query=connectwithtc

AGENDA NOTIFICATION SUBSCRIPTION:
If you wish to receive an agenda email notification, please email your request to cityclerk@templecity.us or call (626) 285-2171.

FUTURE CITY MEETINGS

PLANNING COMMISSION	7:00 P.M. June 24, 2025
TRANSPORTATION AND PUBLIC SAFETY COMMISSION	7:00 P.M. June 25, 2025
CITY COUNCIL	7:00 P.M. July 1, 2025
PARKS & RECREATION COMMISSION	7:00 P.M. June 18, 2025

ACCOMODATIONS

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CERTIFICATION OF POSTING

I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on June 17, 2025, on the bulletin board outside the Civic Center located at 5938 Kauffman Avenue, CA 91780, and on the city, website as required by law, on the date listed below.

6/13/2025 at 10:30 AM /S/

Date Roxana Flores, Deputy City Clerk