CITY COUNCIL
TEMPLE CITY, CALIFORNIA

REGULAR MEETING MINUTES
APRIL 15, 2025

1. CALL TO ORDER

Mayor Sternquist called the City Council Regular Meeting to order at 7:05 p.m. in the Council Chambers located at 5938 Kauffman Avenue, Temple City.

2. ROLL CALL

PRESENT:	Councilmember – Chavez, Chen, Yu, Man, Sternquist
ABSENT:	Councilmember – None
ALSO PRESENT:	City Manager Cook, City Attorney Murphy, Deputy City Clerk Flores, Administrative Services Director Kung, Community Development Director Reimers and Community Development Supervisor Bu

3. INVOCATION – Pastor Kelty, Community of Christ, provided the invocation.

4. PLEDGE OF ALLEGIANCE – Scott Reimers, Community Development Director, lead the pledge of allegiance.

5. CEREMONIAL MATTERS – PRESENTATION - None

6. PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA- None

7. CONSENT CALENDAR

Councilmember Chavez made a motion to approve the Consent Calendar Items. Seconded by Councilmember Chen and approved by the following votes:

AYES:	Councilmember – Chavez, Chen, Yu, Man, Sternquist
NOES:	Councilmember – None
ABSTAINED:	Councilmember – None
ABSENT:	Councilmember – None

A. APPROVAL OF MINUTES

The City Council is requested to review and approve the Minutes of the Regular Council Meeting of April 1, 2025.

Action: Approved the Minutes of the City Council Meeting.

B. PARKS AND RECREATION COMMISSION ACTIONS – REGULAR MEETING OF MARCH 19, 2025

The City Council is requested to review and file the actions of the Regular Parks and Recreation Commission Meeting of March 19, 2025.

Action: Received and filed the Parks and Recreation Commission actions from their regular meeting of March 19, 2025.

C. MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITIES OF TEMPLE CITY AND EL MONTE FOR A POTENTIAL DEVELOPMENT ON VACANT LAND LOCATED AT 4301 TEMPLE CITY BOULEVARD

The City Council is requested to consider approval of the MOU to authorizes staff to move forward with the review of a potential development on vacant land located at 4301 Temple City Boulevard.

Action:

1. Approved a Memorandum of Understanding (MOU) between the cities of Temple City and El Monte to commence the review of a potential development on vacant land located at 4301 Temple City Boulevard (the "subject property"); and

2. Authorized the City Manager to finalize and execute the MOU, in a form acceptable to the City Attorney, on behalf of the City.

D. REINSTATEMENT OF THE JULY 1 CITY COUNCIL REGULAR MEETING AND CANCEL THE JULY 15 REGULAR CITY COUNCIL MEETING

The City Council is requested to reinstate the regular meeting on July 1, 2025 and cancel the July 15, 2025 regular meeting.

Action: Reinstated the regular meeting on July 1, 2025 and cancel the July 15, 2025 regular meeting.

E. APPROVAL OF PLANS AND SPECIFICATIONS (BID PACKAGE) AND AUTHORIZATION TO INVITE BIDS FOR THE INSTALLATION OF POTS AND PLANTS AS PART OF THE LAS TUNAS DRIVE STREETSCAPE PROJECT (CIP NO. P24-06)

The City Council is requested to approve the bid package for the purchase of soil and plants to be planted in pots and installing those pots along Las Tunas Drive.

Action:

1. Approved the plans and specifications (bid package) for the purchase of soil and plants to be planted in pots and installing those pots along Las Tunas Drive

2. Authorized staff to advertise the project for bids;

3. Granted the City Manager the ability to award the contract; and

4. Received and filed the bid results and award of contract at a future meeting.

F. ADOPTION OF RESOLUTION NO. 25-5807 ORDERING THE ENGINEER'S REPORT TO ESTABLISH LIGHTING AND MAINTENANCE DISTRICT ASSESSMENT RATES FOR FISCAL YEAR 2025-2026

The City Council is requested to adopt the resolution ordering the preparation of the Lighting and Maintenance Assessment District annual engineer's report for Fiscal Year (FY) 2025-2026.

Action: Adopted Resolution No. 25-5807 ordering the preparation of the Lighting and Maintenance Assessment District annual engineer's report for Fiscal Year (FY) 2025-2026.

G. VISA CARD REPORT

The City Council is requested to receive and file the Visa Card Report.

Action: Received and filed.

H. ADOPTION OF RESOLUTION NO. 25-5806 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2024-25

The City Council is requested to adopt Resolution No. 25-5806 authorizing the payment of bills for fiscal year 2024-25.

Action: Adopted Resolution No. 25-5806 authorizing the payment of bills for fiscal year 2024-25.

8. PUBLIC HEARING – None

9. UNFINISHED BUSINESS – None

10. NEW BUSINESS

A. ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2024

The City Council is requested to consider the recommendation from the Audit Standing Committee to receive and file the Annual Comprehensive Financial Report for the year ended June 30, 2024.

City Manager Cook gave an overview of the City's comprehensive financial status.

Administration Services Director Kung gave a summary of the Annual Comprehensive Financial Report for the Year ended June 30, 2024.

Mayor Sternquist opened public comment. Hearing no request to speak, Mayor Sternquist closed public comment.

City Council made final comments regarding the annual comprehensive financial report.

Councilmember Chavez made a motion to approve the:

1. Annual Comprehensive Financial Report (ACFR) for the year ended June 30, 2024 (Attachment "A");

2. Independent Auditor's Communication to the City (Attachment "B");

3. Independent Accountants' Report on Applying Agreed-Upon Procedures Related to the Article XIII-B Appropriations Limit Calculation (Gann Limit) (Attachment "C");

4. Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in accordance with *Government Auditing Standards* (Attachment "D"); and

5. Single Audit of Federally Assisted Grant Programs (Attachment "E").

Seconded by Councilmember Yu and approved by the following votes:

AYES:	Councilmember – Chavez, Chen, Yu, Man, Sternquist
NOES:	Councilmember – None
ABSTAINED:	Councilmember – None
ABSENT:	Councilmember – None

B. 2024 GENERAL PLAN & HOUSING ELEMENT PROGRESS REPORTS

The City Council is requested to approve the General Plan Annual Progress Report.

City Manager Cook provided a brief status on the progress of the City's General Plan and Housing Element implementation.

Community Development Supervisor Bu provided a progress report on the City's 2024 General Plan and Housing Element.

City Council made comments and asked questions regarding the City's General Plan and Housing Element.

Councilmember Chavez exit council chambers at 7:54 pm and returned at 7:56 pm.

Mayor Sternquist opened public comment. Hearing no request to speak, Mayor Sternquist closed public comment.

City Council made final comments regarding the General Plan and Housing Element.

Councilmember Yu made a motion to:

1. Receive the 2024 General Plan and Housing Element progress reports;

2. Find the annual reports exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15306 (Information Collection) of the California CEQA Guidelines; and

3. Approve the annual reports and direct staff to file them with the Department of Housing and Community Development (HCD) and Governor's Office of Land Use and Climate Innovation (LCI).

Seconded by Mayor Pro Tem Man and approved by the following votes:

AYES:	Councilmember – Chavez, Chen, Yu, Man, Sternquist
NOES:	Councilmember – None
ABSTAINED:	Councilmember – None
ABSENT:	Councilmember – None

11. UPDATE FROM CITY MANAGER – Announced the city will host the annual Easter Egg Hunt and Pancake Breakfast Saturday, April 19, 2025 at Live Oak Park and have an information booth for community input of the Old Chamber Site park project.

12. UPDATE FROM CITY ATTORNEY – Reminded Council that the state budget is in process and will provide updates to the City Council at a later time.

13. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS

A. SCHOOL DISTRICT/CITY STANDING COMMITTEE
(Mayor Pro Tem Man and Councilmember Chavez) – Formed 1/3/2012

No report.

B. AUDIT STANDING COMMITTEE
(Councilmember Yu and Councilmember Chavez) – Formed 7/15/2014

No report.

C. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE
(Mayor Pro Tem Man and Councilmember Yu) – Formed 4/4/2017

No report.

D. CITY BASED HOMELESS PLAN STANDING COMMITTEE
(Mayor Sternquist and Councilmember Chavez) – Formed 3/16/21

Councilmemeber Chavez requested a meeting for this standing Committee.

E. FUTURE DEVELOPMENT OF CITY PROPERTY AT 9050 LAS TUNAS DRIVE AD HOC COMMITTEE
(Mayor Sternquist and Mayor Pro Man) – Formed 5/17/22

No report.

F. LAS TUNAS DRIVE STREETSCAPE AD HOC COMMITTEE
(Councilmember Chen and Councilmember Yu) – Formed 5/16/23

No report.

G. FUTURE DEVELOPMENT OF CITY PROPERTY AT 5003 SERENO DRIVE AD HOC COMMITTEE
(Mayor Sternquist and Councilmember Chavez) – Formed 11/6/22

No report.

H. LIVE OAK PARK PLAYGROUND SIGNAGE AD HOC COMMITTEE
(Councilmember Man and Councilmember Sternquist) – Formed 12/3/24

Councilmember Chavez requested an update on this Committee.

Mayor ProTeam Man shared that at the last meeting they provided feedback to the designer and staff.

I. COMMISSIONER RECRUITMENT AD HOC COMMITTEE
(Mayor Pro Tem Man and Councilmember Chavez) – Formed 4/1/2025

Councilmember Chavez announced that applications for City Commissioners are still being accepted and that recruitment closes May 30th.

14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA

A. COUNCILMEMBER CHAVEZ – Reminded City Council that Friday Temple City Unified School District will host a tour of the Sports Complex at Temple City High school at 3 p.m. and congratulated Cyntia Vance on being presented as the Temple City Older American.

B. COUNCILMEMBER CHEN- Shared he attended the Metro San Gabriel Valley Council Foothill Extension, and thanked Mayor Sternquist for her guidance and leadership at Foothill Transit. He also shared he attended the National Little League where Jackie Robinson was celebrated.

C. COUNCILMEMBER YU – Wished everyone a happy easter.

D. MAYOR PRO TEM MAN – Congratulated Cyntia Vance on being presented as the Temple City Older American of the year and shared that he is excited to attend the upcoming Temple City High School Sports Complex tour. He also announced that there will be a Neighborhood watch this Thursday at Cloverly Elementary.

E. MAYOR STERNQUIST- Shared that Cynthia Vance enjoyed her celebration as Temple City Older American on the Year.

15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA – None

16. ADJOURNMENT

Mayor Sternquist adjourned the meeting at 8:30 p.m. in memory of Franca Scorsone, Barbara Dorazio, and Jake Ferntheil.

Cynthia Sternquist, Mayor

ATTEST:

Roxana Flores, Deputy City Clerk