CITY COUNCIL

REGULAR MEETING AGENDA
AUGUST 5, 2025 – 7:00 P.M.
COUNCIL CHAMBERS – 5938 KAUFFMAN AVENUE
TEMPLE CITY, CALIFORNIA

PROCEDURE TO ADDRESS CITY COUNCIL: If you wish to address the City Council, please complete a Speaker Request Form, indicating the agenda item number and submit it to the City Clerk. There will be a maximum 30-minute period for comments on any subject with a 3-minute time limit on each speaker, unless waived by Council. You have the opportunity to address the City Council at the following times:

- AGENDA ITEM: at the time the Council considers the agenda item;
- NON-AGENDA ITEM: at the time for PUBLIC COMMENTS. Please note that while the City Council values your comments, pursuant to the Brown Act, the Council cannot take action on any item not listed on the agenda; and
- PUBLIC HEARING: at the time for public hearings under PUBLIC HEARING.

The listing of any item on the agenda includes the authority of the Council to take action on such item and to approve, disapprove, or give direction on any item.

TO WATCH MEETING LIVE OR RECORDED, VISIT:
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ACCESSIBILITY: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (626) 285-2171. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

1. **CALL TO ORDER** – Mayor Sternquist
2. **ROLL CALL** – Councilmember Chavez, Chen, Yu, Man, Sternquist
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **CEREMONIAL MATTERS – PRESENTATION**
6. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

   The City Council will now hear public comments regarding items not listed

on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda. This section is limited to 30 minutes total.

7. CONSENT CALENDAR

All Consent Calendar items may be approved in a single motion as recommended unless removed for further discussion. If members of the City Council or persons in the audience wish to discuss any matters listed on the Consent Calendar, please address them at this time.

Recommendation: Approve Items A through O per recommendations.

A. APPROVAL OF MINUTES

The City Council is requested to review and approve the:

1. Minutes of the Regular Council Meeting of July 1, 2025;
2. Minutes of the Special Council Meeting of July 9, 2025; and
3. Minutes of the Special Council Meeting of July 30, 2025.

Recommendation: Approve the Minutes of the City Council Meeting.

B. TRANSPORTATION AND PUBLIC SAFETY COMMISSION ACTIONS – REGULAR MEETING OF JULY 9, 2025

The City Council is requested to review and file the actions of the Regular Transportation and Public Safety Commission Meeting of July 9, 2025.

Recommendation: Receive and file the Transportation and Public Safety Commission actions from their regular meeting of July 9, 2025.

C. APPROVAL OF AGREEMENT WITH ALL CITY MANAGEMENT SERVICES FOR CROSSING GUARD SERVICES

The City Council is requested to approve an agreement with All City Management Services for crossing guard services.

Recommendation:

1. Approve an agreement with All City Management Services (ACMS) for 3 years with the option to extend the agreement for an additional 2

years at one-year intervals for crossing guard services beginning Fiscal Year (FY) 2025-26 (Attachment "A") and;

2. Authorize the City Manager to execute the agreement.

D. APPROVAL OF ANNUAL PROFESSIONAL SERVICE AGREEMENT WITH THE TEMPLE CITY CHAMBER OF COMMERCE

The City Council is requested to approve an annual Professional Service Agreement with the Temple City Chamber of Commerce for business promotion and public information services.

Recommendation:

1. Approve a Professional Services Agreement with the Temple City Chamber of Commerce for business promotion and public information services (Attachment "A") in the amount of $62,500 for the period of July 1, 2025, through June 30, 2026; and

2. Authorize the City Manager to execute the agreement.

E. REQUEST FROM THE TEMPLE CITY CAMELLIA FESTIVAL FOR SUPPORT AND AUTHORIZATION FOR USE OF STREETS AND FACILITIES FOR THE 2026 CAMELLIA FESTIVAL

The City Council is requested to approve requests from the Temple City Camellia Festival for the 2026 Camellia Festival.

Recommendation:

1. Authorize use of City owned facilities, as identified in the attached letter from the Camellia Festival to the City Manager (Attachment "A");

2. Authorize use of streets and parking areas including temporary parking bans and street closures for the festival and parade as identified in the attached letter from the Camellia Festival to the City Manager;

3. Approve the permit for use of the Los Angeles County (County) Library parking lot for the 2026 Camellia Festival and authorize staff to execute;

4. Approve permit for consumption of alcohol in City Park, pursuant to Section 4-4-0 of the TCMC for 2/20/26 – 2/22/26;

5. Authorize Bingo in Temple City Park, pursuant to Section 4-1F of the TCMC and waiver of the license fee;

6. Authorize sponsor banners in Temple City Park, pursuant to Section 3-5D-10 of the TCMC;

7. Authorize use of City's Social Media accounts to advertise Camellia Festival activities;

8. Authorize Camellia Festival banners and flags in Temple City Park, pursuant to Section 3-5D-10 of the TCMC;

9. Authorize City contribution of $50 to each organization that constructs and enters a float in the parade.

F. PURCHASE OF ARTICULATING AERIAL DEVICE FOR THE URBAN FORESTRY DIVISION

The City Council is requested to approve the purchase of an articulating aerial device.

Recommendation: Authorize the City Manager to execute a contract with Altec Industries, Inc. for direct purchase of an articulating aerial device (LLR860-E70, Chassis: 2026 Freightliner M2) for the Urban Forestry Division through Sourcewell Contract #110421-ALT in the amount of $324,299.00.

G. PURCHASE OF GROUND MAINTENANCE ROTARY MOWER FOR PARKS DIVISION

The City Council is requested to approve a purchase of a ground maintenance rotary mower.

Recommendation: Authorize the City Manager to execute a contract with Glenn B. Dorning, Inc. for direct purchase of a Ground Maintenance Rotary Mower (ZD1211L-3-72) for the Parks Division through Sourcewell Contract #112624-KBA in the amount of $25,852.15.

H. ACCEPTANCE OF THE CITYWIDE CATCH BASIN INSERTS INSTALLATION PROJECT (CIP NO. P24-01)

The City Council is requested to accept project completion for the Citywide Catch Basin Inserts Installation Project.

Recommendation:

1. Accept project completion for the Citywide Catch Basin Inserts Installation Project, Project No. P24-01 as performed by United Storm Water, Inc. for a total amount of $42,703.38;

2. Authorize the City Manager to file a project Notice of Completion with the County of Los Angeles Registrar-Recorder; and

3. Authorize the City Manager to release a retention payment of $2,135.17 to United Storm Water, Inc. within 35 days following recordation of the Notice of Completion.

I. ACCEPTANCE OF THE BUILDING DEMOLITION AT 5003 SERENO DRIVE (CIP NO. P25-03)

The City Council is requested to accept project completion for the building demolition at 5003 Sereno Drive.

1. Accept project completion for the Building Demolition at 5003 Sereno Drive, Project No. P25-03 as performed by Heritage Disposal, Inc. for a total amount of $66,480.77;

2. Authorize the City Manager to file a project Notice of Completion with the County of Los Angeles Registrar-Recorder; and

3. Authorize the City Manager to release a retention payment of $3,324.04 to Heritage Disposal, Inc. within 35 days following recordation of the Notice of Completion.

J. AMENDMENT TO EMPLOYEE CLASSIFICATION PLAN TO INCLUDE SENIOR ACCOUNTANT, ASSISTANT PLANNER, COMMUNITY SERVICES OFFICER, PLANNING TECHNICIAN (PART-TIME) CLASSIFICATIONS AND RESPECTIVE SALARY RANGES

The City Council is requested to approve the amendment to the Employee Classification Plan to include Senior Accountant, Assistant Planner, Community Services Officer, Planning Technician (Part-Time) Classifications and respective salary ranges.

Recommendation: Adopt Resolution No. 25-5826, amending the Employee Classification Plan (Plan) with the addition of the following classifications and respective salary ranges: Senior Accountant, Assistant Planner, Community Service Officer, Planning Technician (Part-Time).

K. APPROVAL OF A CONSULTANT SERVICE AGREEMENTS FOR PUBLIC INFORMATION AND EDUCATION SERVICES WITH GRASSROOTSLAB

The City Council is requested to approve a Consultant Services Agreement for public information and education services with GrassrootsLab.

Recommendation:

1. The City Council (Council) is requested to approve a consultant service agreement in an amount up to $25,000 for community outreach and public education with GrassrootsLAB;

2. Appropriate a total of $25,000 from General Fund Reserves for community outreach and public education; and

3. Authorize the City Manager to execute the agreement.

L. PETTY CASH REPORT

The City Council is requested to review, receive, and file the Petty Cash Report.

Recommendation: Receive and file the Petty Cash Report.

M. VISA CARD REPORT

The City Council is requested to review, receive, and file the Visa Card Report.

Recommendation: Receive and file the Visa Card Report.

N. ADOPTION OF RESOLUTION NO. 25-5827 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2024-25

The City Council is requested to adopt Resolution No. 25-5827 authorizing the payment of bills for fiscal year 2024-25.

Recommendation: Adopt Resolution No. 25-5827 authorizing the payment of bills for fiscal year 2024-25.

O. ADOPTION OF RESOLUTION NO. 25-5828 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2025-26

The City Council is requested to adopt Resolution No. 25-5828 authorizing the payment of bills for fiscal year 2025-26.

Recommendation: Adopt Resolution No. 25-5828 authorizing the payment of bills for fiscal year 2025-26.

8. PUBLIC HEARING – None

9. UNFINISHED BUSINESS – None

10. NEW BUSINESS – None

11. UPDATE FROM CITY MANAGER

12. UPDATE FROM CITY ATTORNEY

13. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS

A. SCHOOL DISTRICT/CITY STANDING COMMITTEE
(Mayor Pro Tem Man and Councilmember Chavez) – Formed 1/3/2012

B. AUDIT STANDING COMMITTEE
(Councilmember Yu and Councilmember Chavez) – Formed 7/15/2014

C. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE
(Mayor Pro Tem Man and Councilmember Yu) – Formed 4/4/2017

D. CITY BASED HOMELESS PLAN STANDING COMMITTEE
(Mayor Sternquist and Councilmember Chavez) – Formed 3/16/21

E. FUTURE DEVELOPMENT OF CITY PROPERTY AT 9050 LAS TUNAS DRIVE AD HOC COMMITTEE
(Mayor Sternquist and Mayor Pro Man) – Formed 5/17/22

F. LAS TUNAS DRIVE STREETSCAPE AD HOC COMMITTEE
(Councilmember Chen and Councilmember Yu) – Formed 5/16/23

G. FUTURE DEVELOPMENT OF CITY PROPERTY AT 5003 SERENO DRIVE AD HOC COMMITTEE
(Mayor Sternquist and Councilmember Chavez) – Formed 11/6/22

14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA

A. COUNCILMEMBER CHAVEZ

B. COUNCILMEMBER CHEN

C. COUNCILMEMBER YU

D. MAYOR PRO TEM MAN

E. MAYOR STERNQUIST

15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

The City Council will now hear additional public comments regarding items not listed on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda.

16. ADJOURNMENT

Notice: Staff reports or other written documentation relating to each item of business of this Agenda are available for viewing on the City's website at www.templecity.us and are on file in the Office of the City Clerk located at City Hall, 9701 Las Tunas Drive, Temple City, California, and available for review during regular office hours. Written documentation submitted to the City Council after distribution of the agenda packet can be obtained at the City Clerk's Office during regular office hours.

REGULAR MEETINGS ARE LIVE STREAMED VIA THE INTERNET AT:
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AGENDA NOTIFICATION SUBSCRIPTION:
If you wish to receive an agenda email notification, please email your request to cityclerk@templecity.us or call (626) 285-2171.

FUTURE CITY MEETINGS

PLANNING COMMISSION	7:00 P.M. August 12, 2025
TRANSPORTATION AND PUBLIC SAFETY COMMISSION	7:30 P.M. August 13, 2025
CITY COUNCIL	7:00 P.M. August 19, 2025
PARKS & RECREATION COMMISSION	7:00 P.M. August 20,2025

ACCOMODATIONS

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CERTIFICATION OF POSTING

I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on August 5, 2025, on the bulletin board outside the Civic Center located at 5938 Kauffman Avenue, CA 91780, and on the city, website as required by law, on the date listed below.

7/31/2025 at 11:30 AM	/S/
Date	Roxana Flores, Deputy City Clerk