CITY COUNCIL
TEMPLE CITY, CALIFORNIA

REGULAR MEETING MINUTES
AUGUST 5, 2025

1. **CALL TO ORDER**

Mayor Sternquist called the City Council Regular Meeting to order at 7:02 p.m. in the Council Chambers located at 5938 Kauffman Avenue, Temple City.

2. **ROLL CALL**

PRESENT:	Councilmember – Chavez, Chen, Yu, Man, Sternquist
ABSENT:	Councilmember – None
ALSO PRESENT:	Administrative Services Director Kung, City Attorney Murphy, City Clerk Kuo

3. **INVOCATION** – Jerry Jambazian, owner of Wonder Cleaners and Draperies, provided the invocation.

4. **PLEDGE OF ALLEGIANCE** – Mayor Sternquist lead the pledge of allegiance.

5. **CEREMONIAL MATTERS – PRESENTATION** – None

6. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

Andy J. Zhou, commented about homelessness and encourage everyone to help however they can.

Helen Kuan, Senior Public Affairs Specialist, LA County Sanitation District, introduced herself and the services that the sanitation district provides throughout Los Angeles County.

Rory McNair, made comments regarding local government.

7. **CONSENT CALENDAR**

Councilmember Yu made a motion to approve the Consent Calendar Items. Seconded by Councilmember Chen and approved by the following votes:

AYES:	Councilmember – Chavez, Chen, Yu, Man, Sternquist

NOES: Councilmember - None
ABSTAINED: Councilmember - None
ABSENT: Councilmember - None

Recommendation: Approve Items A through O per recommendations.

A. APPROVAL OF MINUTES

The City Council is requested to review and approve the:

1. Minutes of the Regular Council Meeting of July 1, 2025;
2. Minutes of the Special Council Meeting of July 9, 2025; and
3. Minutes of the Special Council Meeting of July 30, 2025.

Action: Approved the Minutes of the City Council Meeting.

B. TRANSPORTATION AND PUBLIC SAFETY COMMISSION ACTIONS - REGULAR MEETING OF JULY 9, 2025

The City Council is requested to review and file the actions of the Regular Transportation and Public Safety Commission Meeting of July 9, 2025.

Action: Received and filed the Transportation and Public Safety Commission actions from their regular meeting of July 9, 2025.

C. APPROVAL OF AGREEMENT WITH ALL CITY MANAGEMENT SERVICES FOR CROSSING GUARD SERVICES

The City Council is requested to approve an agreement with All City Management Services for crossing guard services.

Action:

1. Approved an agreement with All City Management Services (ACMS) for 3 years with the option to extend the agreement for an additional 2 years at one-year intervals for crossing guard services beginning Fiscal Year (FY) 2025-26 (Attachment "A") and;

2. Authorized the City Manager to execute the agreement.

D. APPROVAL OF ANNUAL PROFESSIONAL SERVICE AGREEMENT WITH THE TEMPLE CITY CHAMBER OF COMMERCE

The City Council is requested to approve an annual Professional Service Agreement with the Temple City Chamber of Commerce for business promotion and public information services.

Action:

1. Approved a Professional Services Agreement with the Temple City Chamber of Commerce for business promotion and public information services (Attachment "A") in the amount of $62,500 for the period of July 1, 2025, through June 30, 2026; and

2. Authorized the City Manager to execute the agreement.

E. REQUEST FROM THE TEMPLE CITY CAMELLIA FESTIVAL FOR SUPPORT AND AUTHORIZATION FOR USE OF STREETS AND FACILITIES FOR THE 2026 CAMELLIA FESTIVAL

The City Council is requested to approve requests from the Temple City Camellia Festival for the 2026 Camellia Festival.

Action:

1. Authorized use of City owned facilities, as identified in the attached letter from the Camellia Festival to the City Manager (Attachment "A");

2. Authorized use of streets and parking areas including temporary parking bans and street closures for the festival and parade as identified in the attached letter from the Camellia Festival to the City Manager;

3. Approved the permit for use of the Los Angeles County (County) Library parking lot for the 2026 Camellia Festival and authorize staff to execute;

4. Approved permit for consumption of alcohol in City Park, pursuant to Section 4-4-0 of the TCMC for 2/20/26 - 2/22/26;

5. Authorized Bingo in Temple City Park, pursuant to Section 4-1F of the TCMC and waiver of the license fee;

6. Authorized sponsor banners in Temple City Park, pursuant to Section 3-5D-10 of the TCMC;

7. Authorized use of City's Social Media accounts to advertise Camellia Festival activities;

8. Authorized Camellia Festival banners and flags in Temple City Park, pursuant to Section 3-5D-10 of the TCMC;

9. Authorized City contribution of $50 to each organization that constructs and enters a float in the parade.

F. PURCHASE OF ARTICULATING AERIAL DEVICE FOR THE URBAN FORESTRY DIVISION

The City Council is requested to approve the purchase of an articulating aerial device.

Action: Authorized the City Manager to execute a contract with Altec Industries, Inc. for direct purchase of an articulating aerial device (LLR860-E70, Chassis: 2026 Freightliner M2) for the Urban Forestry Division through Sourcewell Contract #110421-ALT in the amount of $324,299.00.

G. PURCHASE OF GROUND MAINTENANCE ROTARY MOWER FOR PARKS DIVISION

The City Council is requested to approve a purchase of a ground maintenance rotary mower.

Action: Authorized the City Manager to execute a contract with Glenn B. Dorning, Inc. for direct purchase of a Ground Maintenance Rotary Mower (ZD1211L-3-72) for the Parks Division through Sourcewell Contract #112624-KBA in the amount of $25,852.15.

H. ACCEPTANCE OF THE CITYWIDE CATCH BASIN INSERTS INSTALLATION PROJECT (CIP NO. P24-01)

The City Council is requested to accept project completion for the Citywide Catch Basin Inserts Installation Project.

Action:

1. Accepted project completion for the Citywide Catch Basin Inserts Installation Project, Project No. P24-01 as performed by United Storm Water, Inc. for a total amount of $42,703.38;

2. Authorized the City Manager to file a project Notice of Completion with the County of Los Angeles Registrar-Recorder; and

3. Authorized the City Manager to release a retention payment of $2,135.17 to United Storm Water, Inc. within 35 days following recordation of the Notice of Completion.

I. ACCEPTANCE OF THE BUILDING DEMOLITION AT 5003 SERENO DRIVE (CIP NO. P25-03)

The City Council is requested to accept project completion for the building demolition at 5003 Sereno Drive.

Action:

1. Accepted project completion for the Building Demolition at 5003 Sereno Drive, Project No. P25-03 as performed by Heritage Disposal, Inc. for a total amount of $66,480.77;

2. Authorized the City Manager to file a project Notice of Completion with the County of Los Angeles Registrar-Recorder; and

3. Authorized the City Manager to release a retention payment of $3,324.04 to Heritage Disposal, Inc. within 35 days following recordation of the Notice of Completion.

J. AMENDMENT TO EMPLOYEE CLASSIFICATION PLAN TO INCLUDE SENIOR ACCOUNTANT, ASSISTANT PLANNER, COMMUNITY SERVICES OFFICER, PLANNING TECHNICIAN (PART-TIME) CLASSIFICATIONS AND RESPECTIVE SALARY RANGES

The City Council is requested to approve the amendment to the Employee Classification Plan to include Senior Accountant, Assistant Planner,

Community Services Officer, Planning Technician (Part-Time) Classifications and respective salary ranges.

Action: Adopted Resolution No. 25-5826, amending the Employee Classification Plan (Plan) with the addition of the following classifications and respective salary ranges: Senior Accountant, Assistant Planner, Community Service Officer, Planning Technician (Part-Time).

K. APPROVAL OF A CONSULTANT SERVICE AGREEMENTS FOR PUBLIC INFORMATION AND EDUCATION SERVICES WITH GRASSROOTSLAB
The City Council is requested to approve a Consultant Services Agreement for public information and education services with GrassrootsLab.

Action:

1. Approved a consultant service agreement in an amount up to $25,000 for community outreach and public education with GrassrootsLAB;

2. Appropriated a total of $25,000 from General Fund Reserves for community outreach and public education; and

3. Authorized the City Manager to execute the agreement.

L. PETTY CASH REPORT

The City Council is requested to review, receive, and file the Petty Cash Report.

Action: Received and filed the Petty Cash Report.

M. VISA CARD REPORT

The City Council is requested to review, receive, and file the Visa Card Report.

Action: Received and filed the Visa Card Report.

N. ADOPTION OF RESOLUTION NO. 25-5827 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2024-25

The City Council is requested to adopt Resolution No. 25-5827 authorizing the payment of bills for fiscal year 2024-25.

Action: Adopted Resolution No. 25-5827 authorizing the payment of bills for fiscal year 2024-25.

O. ADOPTION OF RESOLUTION NO. 25-5828 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2025-26

The City Council is requested to adopt Resolution No. 25-5828 authorizing the payment of bills for fiscal year 2025-26.

Action: Adopted Resolution No. 25-5828 authorizing the payment of bills for fiscal year 2025-26.

8. PUBLIC HEARING – None

9. UNFINISHED BUSINESS – None

10. NEW BUSINESS – None

11. UPDATE FROM CITY MANAGER – None

12. UPDATE FROM CITY ATTORNEY – reported that the City Attorney's office will be preparing a memo for staff on some recent changes to the California Environmental Quality Act relating to housing and infill projects.

13. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS

A. SCHOOL DISTRICT/CITY STANDING COMMITTEE
(Mayor Pro Tem Man and Councilmember Chavez) – Formed 1/3/2012

No report.

B. AUDIT STANDING COMMITTEE
(Councilmember Yu and Councilmember Chavez) – Formed 7/15/2014

No report.

C. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE
(Mayor Pro Tem Man and Councilmember Yu) – Formed 4/4/2017

No report.

D. CITY BASED HOMELESS PLAN STANDING COMMITTEE
(Mayor Sternquist and Councilmember Chavez) - Formed 3/16/21

No report.

E. FUTURE DEVELOPMENT OF CITY PROPERTY AT 9050 LAS TUNAS DRIVE AD HOC COMMITTEE
(Mayor Sternquist and Mayor Pro Man) - Formed 5/17/22

No report.

F. LAS TUNAS DRIVE STREETSCAPE AD HOC COMMITTEE
(Councilmember Chen and Councilmember Yu) - Formed 5/16/23

No report.

G. FUTURE DEVELOPMENT OF CITY PROPERTY AT 5003 SERENO DRIVE AD HOC COMMITTEE
(Mayor Sternquist and Councilmember Chavez) - Formed 11/6/22

No report.

14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA

A. COUNCILMEMBER CHAVEZ - shared that he attended the Committee on Aging meeting and reported on the actions taken by the committee.

B. COUNCILMEMBER CHEN - shared that he attended the Sherriff Reserves Graduation of Class # 143 and that two of the graduates will be serving at the Temple Sheriff Station.

C. COUNCILMEMBER YU - None

D. MAYOR PRO TEM MAN - Congratulated Chamber of Commerce on a successful Summer Night Bites program, reported on the Sereno Park community outreach, commented on the city's Neon Night Walk at Live Oak Park, and the Coffee with the Cops event at Cloverleaf.

E. MAYOR STERNQUIST - invited public speaker Andy Zhou to speak with the City Manager regarding the City's effort to help the homeless.

15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE

AGENDA

Jerry Jambazian, Temple City business owner, commented on National Night Out and Concerts in the Park tomorrow night, Senior Luau this Friday at Live Oak Park and the compost giveaway this Saturday. He also invited the public to the fundraiser event at Temple City Park next Thursday, 11 a.m. to 3 p.m. to raise money for the families of the three fallen arson detectives.

16. ADJOURNMENT

The City Council Regular Meeting was adjourned at 7:33 p.m.

Cynthia Sternquist, Mayor

ATTEST:

Peggy Kuo, City Clerk