CITY COUNCIL
TEMPLE CITY, CALIFORNIA

REGULAR MEETING MINUTES
JUNE 17, 2025

1. CALL TO ORDER

Mayor Sternquist called the City Council Regular Meeting to order at 7:05 p.m. in the Council Chambers located at 5938 Kauffman Avenue, Temple City.

2. ROLL CALL

PRESENT:	Councilmember – Chavez, Chen, Man, Sternquist
ABSENT:	Councilmember – Yu
ALSO PRESENT:	City Manager Cook, City Attorney Murphy, Administrative Services Director Kung, Community Development Director Reimers

Mayor Pro Tem Man made a motion to excuse Councilmember Yu. Seconded by Councilmember Chavez.

3. INVOCATION – Pastor Kelty, Community of Christ, provided the invocation.

4. PLEDGE OF ALLEGIANCE – Mayor Sternquist lead the pledge of allegiance.

Mayor Sternquist moved the ceremonial presentation out of the agenda order to allow Planning Commissioner Guan to arrive at the meeting.

6. PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Susie Powell-Rutherford, Representative for Relay for Life, invited everyone to join the event.

7. CONSENT CALENDAR

Chavez made a motion to approve the Consent Calendar Items. Seconded by Mayor Pro Tem Man and approved by the following votes:

AYES:	Councilmember – Chavez, Chen, Man, Sternquist
NOES:	Councilmember – None
ABSTAINED:	Councilmember – None
ABSENT:	Councilmember – Yu

A. APPROVAL OF MINUTES

The City Council is requested to review and approve the Minutes of the:

1. **Special Council Meeting of June 3, 2025; and**
2. **Regular Council Meeting of June 3, 2025.**

Action: Approved the Minutes of the City Council Meetings.

B. AWARD OF PUBLIC WORKS CONTRACT TO LAND FORMS LANDSCAPE CONSTRUCTION, INC. FOR THE INSTALLATION OF POTS AND PLANTS FOR THE LAS TUNAS DRIVE STREETSCAPE PROJECT (CIP NO. P24-06)

The City Council is requested to approve a public works contract for the installation of pots and plants for the Las Tunas Drive Streetscape Project.

Action:

1. Awarded a Public Works Contract (Contract) to Land Forms Landscape Construction, Inc. (Attachment "A") as the lowest responsible bidder in an amount of $96,404.00 for the installation of pots and plants for the Las Tunas Drive Streetscape Project, CIP No. P24-06 (the "Project") and authorize the City Manager to execute the Contract; and

2. Authorized a contingency equal to 15 percent of the construction budget, in the amount of $14,460, to be used, if necessary, for unforeseen conditions at the City Manager's discretion.

C. APPROVE THE AGREEMENT FOR INFORMATION TECHNOLOGY SUPPORT SERVICES WITH THE CITY OF BREA/BREAIT FOR FISCAL YEAR 2025-2026

The City Council is requested to approve an agreement for information technology support services for Fiscal Year 2025-2026

Action:

1. Approved the Agreement for Services (Agreement) (Attachment "A") with the City of Brea/BreaIT (BreaIT) for information technology support for the period of July 1, 2025, to June 30, 2026; and

2. Authorized the City Manager to execute the Agreement.

D. APPROVAL OF AN AGREEMENT WITH CLIFTONLARSONALLEN, LLC FOR PROFESSIONAL AUDIT SERICE

The City Council is requested to approve an agreement for professional audit service.

Action:

1. Approved a one-year extension agreement for professional audit services (Agreement) with CliftonLarsonAllen, LLP; and
2. Authorized the City Manager to sign and execute the Agreement.

E. VISA CARD REPORT

The City Council is requested to review, receive, and file the Visa Card Report.

Action: Received and filed the Visa Card Report.

F. PETTY CASH REPORT

The City Council is requested to review, receive, and file the Petty Cash Report.

Action: Received and filed the Petty Cash Report.

G. ADOPTION OF RESOLUTION NO. 25-5816 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2024-25

The City Council is requested to adopt Resolution No. 25-5816 authorizing the payment of bills for fiscal year 2024-25.

Action: Adopted Resolution No. 25-5816 authorizing the payment of bills for fiscal year 2024-25.

8. PUBLIC HEARING

A. ADOPTION OF RESOLUTION NO. 25-5817 APPROVING THE MASTER FEES AND FINES SCHEDULE FOR FISCAL YEAR 2025-2026

The City Council is requested to approve the Master Fees and Fines Schedule for Fiscal Year 2025-2026.

City Manager Cook gave a brief overview of the Master Fees and Fines Schedule for Fiscal Year 2025-2026.

City Council did not have any questions regarding Master Fees and Fines Schedule for Fiscal Year 2025-2026.

Mayor Sternquist opened the public Hearing. Hearing no request to speak, Mayor Sternquist closed public hearing.

Mayor Pro Tem Man made a motion to adopt Resolution No. 25-5817, approving the Master Fees and Fines Schedule for Fiscal Year 2025-2026 (FY24-25). Seconded by Councilmember Chen and approved by the following votes:

AYES:	Councilmember - Chavez, Chen, Man, Sternquist
NOES:	Councilmember - None
ABSTAINED:	Councilmember - None
ABSENT:	Councilmember - Yu

5. CEREMONIAL MATTERS - PRESENTATION

A. RECOGNITION OF PLANNING COMMISSIONER FOR YEARS OF SERVICE - BEVERLY GUAN

City Council recognized Planning Commissioner Beverly Guan for her 6 years of service to the community and city.

8. PUBLIC HEARING

B. PUBLIC HEARING - ADOPTION OF RESOLUTION NO. 25-5818 APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2025-2026

The City Council is requested to adopt the proposed City Budget for Fiscal year 2025-2026.

City Manager Cook gave a brief overview of the current city budget and the proposed budget for Fiscal Year 2025-2026.

Administrative Services Director Kung gave a summary of the staff report and a presentation on the Fiscal Year 2025-2026 General Fund Proposed Budget and Special Fund Proposed Budget, and the Five-Year General Fund Outlook.

City Council did not have any questions regarding the proposed budget for Fiscal Year 2025-2026.

Mayor Sternquist opened the public Hearing. Hearing no request to speak, Mayor Sternquist closed public hearing.

Council made final comments regarding the proposed budget for Fiscal Year 2025-2026 and expressed the need to address deferred maintenance cost in future budget discussion.

Councilmember Chavez made a motion to adopt Resolution No. 25-5818, approving the budget and appropriations for the city for the fiscal year commencing July 1, 2025, and ending June 30, 2026. Seconded by Councilmember Chen and approved by the following votes:

AYES: Councilmember - Chavez, Chen, Man, Sternquist
NOES: Councilmember - None
ABSTAINED: Councilmember - None
ABSENT: Councilmember - Yu

9. **UNFINISHED BUSINESS** - None

10. **NEW BUSINESS** - None

11. **UPDATE FROM CITY MANAGER** - commented on the adoption of the Fiscal Year 2025-2026 city budget, announced the grand opening of the Live Oak Park playground this Saturday at 9 a.m. and the upcoming city and Temple City Chamber of Commerce events.

12. **UPDATE FROM CITY ATTORNEY** - Will report on local taxation online streaming at the next meeting.

13. **COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS**

A. SCHOOL DISTRICT/CITY STANDING COMMITTEE
(Mayor Pro Tem Man and Councilmember Chavez) - Formed 1/3/2012

No report.

B. AUDIT STANDING COMMITTEE
(Councilmember Yu and Councilmember Chavez) - Formed 7/15/2014

No report.

C. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE

(Mayor Pro Tem Man and Councilmember Yu) - Formed 4/4/2017

No report.

D. CITY BASED HOMELESS PLAN STANDING COMMITTEE
(Mayor Sternquist and Councilmember Chavez) - Formed 3/16/21

No report.

E. FUTURE DEVELOPMENT OF CITY PROPERTY AT 9050 LAS TUNAS DRIVE AD HOC COMMITTEE
(Mayor Sternquist and Mayor Pro Man) - Formed 5/17/22

No report.

F. LAS TUNAS DRIVE STREETSCAPE AD HOC COMMITTEE
(Councilmember Chen and Councilmember Yu) - Formed 5/16/23

No report.

G. FUTURE DEVELOPMENT OF CITY PROPERTY AT 5003 SERENO DRIVE AD HOC COMMITTEE
(Mayor Sternquist and Councilmember Chavez) - Formed 11/6/22

No report.

H. COMMISSIONER RECRUITMENT AD HOC COMMITTEE
(Mayor Pro Tem Man and Councilmember Chavez) - Formed 4/1/2025

No report.

14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA

A. COUNCILMEMBER CHAVEZ - shared that the little league tournament season has begun, commented on the grand opening of Live Oak Park playground; the city's volunteer appreciation dinner; Temple City Sister City Adult Ambassador group visit to Australia; and the City's Dodger Game Night event.

B. COUNCILMEMBER CHEN - thanked Councilmember Chavez for continuing to serve as the Tournament Director for the little league, shared that he has been elected as Chair for the Metro San Gabriel Valley Service Council, and that he attended the LA County water summit.

C. COUNCILMEMBER YU - Absent

D. MAYOR PRO TEM MAN - shared that he is looking forward to the grand opening of the Live Oak Park playground and the two other parks.

E. MAYOR STERNQUIST - shared that she attended the Good News Church breakfast, the concert in the park, and the volunteer appreciation dinner.

15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA - None

16. ADJOURNMENT

The City Council Regular Meeting was adjourned at 7:50 p.m.

Cynthia Sternquist, Mayor

ATTEST:

Peggy Kuo, City Clerk