CITY COUNCIL

REGULAR MEETING AGENDA
SEPTEMBER 16, 2025 – 7:00 P.M.
COUNCIL CHAMBERS – 5938 KAUFFMAN AVENUE
TEMPLE CITY, CALIFORNIA

PROCEDURE TO ADDRESS CITY COUNCIL: If you wish to address the City Council, please complete a Speaker Request Form, indicating the agenda item number and submit it to the City Clerk. There will be a maximum 30-minute period for comments on any subject with a 3-minute time limit on each speaker, unless waived by Council. Written public comments received by 5pm on the day of the meeting will be provided to the City Council and made part of the meeting record. Please note that written public comments will not be read aloud by city staff or City Council.

You have the opportunity to address the City Council at the following times:

- AGENDA ITEM: at the time the Council considers the agenda item;
- NON-AGENDA ITEM: at the time for PUBLIC COMMENTS. Please note that while the City Council values your comments, pursuant to the Brown Act, the Council cannot take action on any item not listed on the agenda; and
- PUBLIC HEARING: at the time for public hearings under PUBLIC HEARING.

The listing of any item on the agenda includes the authority of the Council to take action on such item and to approve, disapprove, or give direction on any item.

TO WATCH REGULAT MEETINGS LIVE OR RECORDED, VISIT:
https://www.youtube.com/@ConnectWithTC

ACCESSIBILITY: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (626) 285-2171. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

1. **CALL TO ORDER** – Mayor Sternquist
2. **ROLL CALL** – Councilmember Chavez, Chen, Yu, Man, Sternquist
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **CEREMONIAL MATTERS – PRESENTATION**

A. Los Angeles County Sanitation District - District 15 Trunk Sewers Group 1 Rehabilitation

6. PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

The City Council will now hear public comments regarding items not listed on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda. This section is limited to 30 minutes total.

7. CONSENT CALENDAR

All Consent Calendar items may be approved in a single motion as recommended unless removed for further discussion. If members of the City Council or persons in the audience wish to discuss any matters listed on the Consent Calendar, please address them at this time.

Recommendation: Approve Items A through I per recommendations.

A. APPROVAL OF MINUTES

The City Council is requested to review and approve the Minutes of the:

1. Special Council Meeting of September 2, 2025;
2. Regular Council Meeting of September 2, 2025;
3. Special Council Meeting of September 4, 2025; and
4. Special Council Meeting of September 9, 2025.

Recommendation: Approve the Minutes of the City Council Meetings.

B. PLANNING COMMISSION ACTIONS – REGULAR MEETING OF AUGUST 26, 2025

The City Council is requested to review and file the actions of the Regular Planning Commission Meeting of August 26, 2025.

Recommendation: Receive and file the Planning Commission actions from their regular meeting of August 26, 2025.

C. SECOND READING AND ADOPTION OF ORDINANCE NO. 25-1083 ESTABLISHING ELECTION PROCEDURES

The City Council is requested to adopt the ordinance establishing election procedures.

Recommendation: Waive further reading and adopt Ordinance No. 25-1083 establishing election procedures.

D. AUTHORIZE THE CITY TO ENTER INTO A 3-YEAR AGREEMENT WITH CARAHSOFT FOR QUICKBASE BUSINESS SUBSCRIPTION

The City Council is requested to enter into a 3-year agreement for Quickbase Business Subscription.

Recommendation:

1. Authorize the City Manager to issue an annual purchase order with Carahsoft for a three-year QuickBase Platform Business subscription through National Association of State Procurement Officials (NASPO) Contract AR2472, in the amount of $56,206.26; and

2. Approve a budget adjustment reducing $3,735.42 in Private Special Program Contract Services (01-930-53-4271) and increasing the same amount in Software Licenses and Subscriptions (01-930-54-4850) to fully fund the agreement.

E. PURCHASE OF WORKSTATIONS AT THE LIVE OAK PARK ANNEX LOCATION (ANNEX) FOR PARKS AND RECRETION DEPARTMENT

The City Council is requested to approve the purchase of workstations at Live Oak Park Annex for Parks and Recreation Department.

Recommendation:

1. Approve the direct purchase of workstations for the Annex for the Parks and Recreation Department with Bluespace Interiors, a CMAS (State of California Multiple Award Schedule Program) approved vendor in the amount of $30,852.43; and

2. Authorize the City Manager to execute a purchase order.

F. FINAL SUBDIVISION MAP APPROVAL FOR PARCEL MAP NO. 84358, A FLAG LOT SUBDIVISION AT 4946 HELEO AVENUE

The City Council is requested to approve the final subdivision map to allow the property owner to record the map and begin construction of a single-family residence on the rear lot.

Recommendation:

1. Review and approve the final subdivision map for Parcel Map No. 84358 (Attachment “A”); and

2. Authorize the City Clerk to certify Parcel Map No. 84358.

G. ADOPTION OF RESOLUTION NO. 25-5832 APPROVING REVISED SALARY RANGES FOR UNREPRESENTED PART-TIME CLASSIFICATIONS BY IMPLEMENTING COST OF LIVING ADJUSTMENTS AND ONE-TIME BONUS

The City Council is requested to adopt a resolution approving revised salary ranges for unrepresented part-time classifications by implementing cost of living adjustments and one-time bonus.

Recommendation:

1. Adopt Resolution No. 25-5832 approving the revised salary ranges to unrepresented part-time classifications' hourly rates for a three-year cost-of-living adjustments (COLAs) and one-time bonus payment; and

2. Appropriate a total of $30,275 from the General Fund reserves for Fiscal Year (FY) 2025-2026.

H. VISA CARD REPORT

The City Council is requested to receive and file the Visa Card Report.

Recommendation: Receive and file.

I. ADOPTION OF RESOLUTION NO. 25-5836 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2025-26

The City Council is requested to adopt Resolution No. 25-5836 authorizing the payment of bills for fiscal year 2025-26.

Recommendation: Adopt Resolution No. 25-5836 authorizing the payment of bills for fiscal year 2025-26.

8. PUBLIC HEARING – None

9. UNFINISHED BUSINESS – None

10. NEW BUSINESS – None

11. UPDATE FROM CITY MANAGER

12. UPDATE FROM CITY ATTORNEY

13. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS

A. SCHOOL DISTRICT/CITY STANDING COMMITTEE
(Mayor Pro Tem Man and Councilmember Chavez) – Formed 1/3/2012

B. AUDIT STANDING COMMITTEE
(Councilmember Yu and Councilmember Chavez) – Formed 7/15/2014

C. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE
(Mayor Pro Tem Man and Councilmember Yu) – Formed 4/4/2017

D. CITY BASED HOMELESS PLAN STANDING COMMITTEE
(Mayor Sternquist and Councilmember Chavez) – Formed 3/16/21

E. FUTURE DEVELOPMENT OF CITY PROPERTY AT 9050 LAS TUNAS DRIVE AD HOC COMMITTEE
(Mayor Sternquist and Mayor Pro Man) – Formed 5/17/22

F. LAS TUNAS DRIVE STREETSCAPE AD HOC COMMITTEE
(Councilmember Chen and Councilmember Yu) – Formed 5/16/23

G. FUTURE DEVELOPMENT OF CITY PROPERTY AT 5003 SERENO DRIVE AD HOC COMMITTEE
(Mayor Sternquist and Councilmember Chavez) – Formed 11/6/22

14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA

A. COUNCILMEMBER CHAVEZ

B. COUNCILMEMBER CHEN

C. COUNCILMEMBER YU

D. MAYOR PRO TEM MAN

E. MAYOR STERNQUIST

15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

The City Council will now hear additional public comments regarding items not listed on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda.

16. ADJOURNMENT

Notice: Staff reports or other written documentation relating to each item of business of this Agenda are available for viewing on the City's website at www.templecity.us and are on file in the Office of the City Clerk located at City Hall, 9701 Las Tunas Drive, Temple City, California, and available for review during regular office hours. Written documentation submitted to the City Council after distribution of the agenda packet can be obtained at the City Clerk's Office during regular office hours.

AGENDA NOTIFICATION SUBSCRIPTION:
If you wish to receive an agenda email notification, please email your request to cityclerk@templecity.us or call (626) 285-2171.

FUTURE CITY MEETINGS

PLANNING COMMISSION	7:00 P.M. September 23, 2025
TRANSPORTATION AND PUBLIC SAFETY COMMISSION	7:00 P.M. September 24, 2025
CITY COUNCIL	7:00 P.M. October 7, 2025
PARKS & RECREATION COMMISSION	7:00 P.M. September 17, 2025

ACCOMODATIONS

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (626) 285-2171. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CERTIFICATION OF POSTING

I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on September 16, 2025, on the bulletin board outside the Civic Center located at 5938 Kauffman Avenue, CA 91780, and on the city, website as required by law, on the date listed below.

9/11/2025 at 3:00 PM	/S/
Date	Roxana Flores, Deputy City Clerk