CITY COUNCIL
REGULAR MEETING MINUTES
OCTOBER 21, 2025

1. CALL TO ORDER

Mayor Sternquist called the City Council Regular Meeting to order at 7:05 p.m. in the Council Chambers located at 5938 Kauffman Avenue, Temple City.

2. ROLL CALL

PRESENT:	Councilmember – Chavez, Chen, Man, Sternquist
ABSENT:	Councilmember – Yu
ALSO PRESENT:	City Manager Cook, City Attorney Murphy, City Clerk Kuo

Councilmember Chavez made a motion to excuse Councilmember Yu. Seconded by Councilmember Chen.

3. INVOCATION – Pastor Kelty, Community of Christ, provided the invocation.

4. PLEDGE OF ALLEGIANCE – Mayor Sternquist lead the pledge of allegiance.

Mayor Sternquist pulled Agenda Item 6, "Public Comments on Items Not Listed on the Agenda" to be heard out of agenda order.

6. PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Alyesha Henden, Temple City resident, commented on public safety and code enforcement concerns for her neighborhood.

Hindu Swayamsevak Sangh Temple City/Arcadia Chapters, spoke regarding Diwali and invited the City Council to their upcoming Diwali celebration.

5. CEREMONIAL MATTERS – PRESENTATION

A. 2026 PASADENA TOURNAMENT OF ROSES ROSE COURT - FINALIST AND PRINCESS

City Council recognized Temple City High School seniors Livia DePaula and Lola Ye for representing our community in the Pasadena Tournament of Roses Rose Court selection for 2026.

City Council congratulated Princess Livia De Paula who was selected as a member of the 2026 Rose Court and Rose Court finalist Lola Ye for their accomplishments.

7. CONSENT CALENDAR

Councilmember Chavez made a motion to approve the Consent Calendar Items. Seconded by Councilmember Chen and approved by the following votes:

AYES:	Councilmember – Chavez, Chen, Man, Sternquist
NOES:	Councilmember – None
ABSTAINED:	Councilmember – None
ABSENT:	Councilmember – Yu

A. APPROVAL OF MINUTES

The City Council is requested to review and approve the Minutes of the Regular Council Meeting of October 7, 2025.

Action: Approved the Minutes of the City Council Meetings.

B. TRANSPORTATION AND PUBLIC SAFETY COMMISSION ACTIONS – REGULAR MEETING OF OCTOBER 8, 2025

The City Council is requested to review and file the actions of the Regular Transportation and Public Safety Commission Meeting of October 8, 2025.

Action: Received and filed the Transportation and Public Safety Commission actions from their regular meeting of October 8, 2025.

C. BUDGET ADJUSTMENT AND INCREASE CONSTRUCTION CONTRACT CONTINGENCY FOR THE INSTALLATION OF POTS AND PLANTS FOR THE LAS TUNAS DRIVE STREETSCAPE PROJECT (CIP NO. P24-06)

The City Council is requested to approve a budget amendment and increase construction contract contingency for the installation of pots and plants for the Las Tunas Drive Streetscape Project.

Action:

1. Adjusted the Project Construction Budget in an amount of $24,000.00 for a total Construction Budget of $134,864.60 for the installation of pots and plants for the Las Tunas Drive Streetscape Project (CIP No. P24-06); and

2. Increased the authorized construction phase contingency by $24,000.00 for a total construction phase contingency budget of $38,460.60 to be used if necessary for unforeseen conditions at the City Manager's discretion.

D. ADOPTION OF RESOLUTION NO. 25-5843 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2025-26

The City Council is requested to adopt Resolution No. 25-5843 authorizing the payment of bills for fiscal year 2025-26.

Action: Adopted Resolution No. 25-5843 authorizing the payment of bills for fiscal year 2025-26.

8. PUBLIC HEARING – None

9. UNFINISHED BUSINESS – None

10. NEW BUSINESS

A. ADOPTION OF RESOLUTIONS CALLING FOR THE 2026 GENERAL MUNICIPAL ELECTION AND REGULATIONS, AND APPROVAL OF AGREEMENTS FOR RELATED SERVICES

City Clerk Kuo gave a brief overview of the staff report.

City Council asked questions regarding the service agreements for conducting the city's election.

Mayor Sternquist opened public comment.

Jerry Jambazian, Temple City business owner, asked about the cost for conducting the city's election.

Hearing no more request to speak, Mayor Sternquist closed public comment.

City Council did not have any final comments or questions relating to the calling of the election.

Councilmember Chen made a motion to:

1. Adopt Resolution No. 25-5840 (Attachment "A") calling the Election for March 3, 2026;
2. Adopt Resolution No. 25-5841 (Attachment "B") requesting election-related services from Los Angeles County;
3. Adopt Resolution No. 25-5842 (Attachment "C") establishing candidate statement regulations for candidates pertaining to statement of qualifications submitted to the voters; and
4. Direct staff to conduct a standalone election and approve the following Professional Service Agreements for election support services:
   A. Los Angeles County Registrar Recorder/County Clerk to provide election related services;
   B. Hart InterCivic for ballot tabulation software, equipment, and associated services in an amount of $65,000 (Attachment "D");
   C. ProVote Solution for ballot production, print and mail services in an amount of $135,000 (Attachment "E");
   D. City of Whittier for a election management software (GEM) and custom voter tracking software subscription, in an amount of $29,000 (Attachment "F"); and
   E. SnailWorks for vote-by-mail ballot postal mail tracking in an amount of $2,500 (Attachment "G").
5. Authorize the City Manager to sign the agreements.

Seconded by Mayor Pro Tem Man and approved by the following votes:

AYES:	Councilmember – Chavez, Chen, Man, Sternquist
NOES:	Councilmember – None
ABSTAINED:	Councilmember – None
ABSENT:	Councilmember – Yu

11. UPDATE FROM CITY MANAGER

A. SAN GABRIEL VALLEY COUNCIL OF GOVERNMENT

City Manager Cook introduced Claremont Councilmember/ San Gabriel Valley Council of Government (SGVCOG) President Ed Reece, introduced himself and provided a presentation on the services provided by the SGVCOG.

City Manager Cook expressed appreciation to the city's partner agencies/organizations such as SGVCOG and California Joint Power Insurance Authority for the services they provide. He also invited the public to the upcoming in-person (October 22 and November 13) and virtual (October 23) community meeting.

12. UPDATE FROM CITY ATTORNEY – Shared that the City attorney's office will provide a summary of bills that was signed by the Governor to the City Manager and to the City Council.

13. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS

    A. SCHOOL DISTRICT/CITY STANDING COMMITTEE
    (Mayor Pro Tem Man and Councilmember Chavez) – Formed 1/3/2012

    No report.

    B. AUDIT STANDING COMMITTEE
    (Councilmember Yu and Councilmember Chavez) – Formed 7/15/2014

    No report.

    C. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE
    (Mayor Pro Tem Man and Councilmember Yu) – Formed 4/4/2017

    No report.

    D. CITY BASED HOMELESS PLAN STANDING COMMITTEE
    (Mayor Sternquist and Councilmember Chavez) – Formed 3/16/21

    No report.

    E. FUTURE DEVELOPMENT OF CITY PROPERTY AT 9050 LAS TUNAS DRIVE AD HOC COMMITTEE
    (Mayor Sternquist and Mayor Pro Man) – Formed 5/17/22

    No report.

    F. LAS TUNAS DRIVE STREETSCAPE AD HOC COMMITTEE
    (Councilmember Chen and Councilmember Yu) – Formed 5/16/23

    No report.

    G. FUTURE DEVELOPMENT OF CITY PROPERTY AT 5003 SERENO DRIVE AD HOC COMMITTEE
    (Mayor Sternquist and Councilmember Chavez) – Formed 11/6/22

    No report.

14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA

    A. COUNCILMEMBER CHAVEZ – commented on the Live Oak Park playground lighting and the League of California Cities Conference workshops.

    B. COUNCILMEMBER CHEN – shared that the city's Live Oak Park project was featured in the Western Cities Magazine. He also commented on lighting for the Live Oak Park fields.

    C. COUNCILMEMBER YU – Absent

D. MAYOR PRO TEM MAN – reported on the Chamber of Commerce Legislative Lunch with Assemblymember Fong, West San Gabriel Valley Realtor Association meeting, and commented on the Live Oak Park playground lighting.

E. MAYOR STERNQUIST – commented on the League of California Cities Conference workshops and the Business Life Luncheon she attended.

15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Jerry Jambazian, Temple City business owner, talked about the City's upcoming special events: Halloween event at Live Oak Park, Veteran's Celebration at Temple City Park, and Lights on Temple City in December.

16. ADJOURNMENT

The City Council Regular Meeting was adjourned at 8:08 p.m.

Cynthia Sternquist, Mayor

ATTEST:

Peggy Kuo, City Clerk